

**BOARD OF TRUSTEES****Regular Meeting****Thursday, February 13, 2025**

Meeting: 3:30pm – 6:30pm

**In Person:** Gateway Hall, Room 352, 6600 196<sup>th</sup> Street SW, Lynnwood, WA**Zoom:** <https://us02web.zoom.us/j/87975758766>**Join by telephone:** (253) 215-8782 | **Meeting ID:** 879 7575 8766**AGENDA**

- |  |  |                   |
|--|--|-------------------|
| 3:30pm   | <b>1. Call to Order</b>  | Chair Carl Zapora |
| 3:31pm   | <b>2. Land Acknowledgement</b>   |                   |
| 3:33pm   | <b>3. Introduction of Guests</b>   | Chair Carl Zapora |
| 3:35pm<br><a href="#">page 3</a>                             | <b>4. Approval of Meeting Minutes</b><br>November 26, 2025 – Regular Meeting   | Chair Carl Zapora |
| 3:37pm   | <b>5. Next Meeting</b><br>March 13, 2025 - 3:30pm  | Chair Carl Zapora |
| 3:40pm   | <b>6. Transforming Lives – Running Start</b>   |                   |
| 3:50pm   | <b>7. Informational and Monitoring Reports</b><br>Q2 Budget Update   | James Mulik       |
| 4:00pm   | <b>8. Public Comment</b><br>To make a public comment, you may submit it in writing to <a href="mailto:publiccomment@edmonds.edu">publiccomment@edmonds.edu</a> no later than Wednesday, February 12, 2025, at 5pm. Written comments should be no more than 300 words in length, include your name and affiliation with the college, and will be read into the record, time permitting. Public comments may also be made in person at the meeting. All virtual participants who wish to make a public comment should submit one in writing as outlined above. | Chair Carl Zapora |
| 4:10pm   | <b>9. President’s Report</b>   | Dr. Amit Singh    |
| 4:20pm<br><a href="#">page 14</a><br><a href="#">page 26</a> | <b>10. Old Business: Second Consideration &amp; Final Action</b><br>Approval of Amendment to ASEC Bylaws<br><b>RESOLUTION #25-2-1</b>  | Ruth Nakigozi     |

4:30pm	<b>11. Representative Reports</b> a. Student Government Representative (5) b. Classified Staff Representative (5) c. Faculty Representative (5)	Ruth Nakigozi Lia Andrews Scott Haddock
4:45pm	<b>12. Break (10)</b>	
4:55pm	<b>13. Board DEI Committee Report</b>	Trustee Wally Webster, Vice Chair Courtney Wooten
5:05pm	<b>14. Board Discussion</b> a. ACCT Conference b. Trustee Updates c. Other	Chair Carl Zapora
5:15pm	<b>15. Study Session</b> Update on 2024-25 College Priorities	Dr. Amit Singh, President's Leadership Team
6:15pm	<b>16. Executive Session</b>	Chair Carl Zapora
6:30pm	<b>17. Adjournment</b>	Chair Carl Zapora

**Next Regular Meeting: March 13, 2025 at 3:30pm**

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Times are estimates only and subject to change.

The Board of Trustees may convene to an Executive Session to discuss matters covered under RCW 42.30.110. Action may be taken, if necessary, as a result of items discussed in the Executive Session.

Information for individuals with hearing or visual impairments can be provided when adequate notice is given to the Office of the President: [kristen.nyquist@edmonds.edu](mailto:kristen.nyquist@edmonds.edu)



**BOARD OF TRUSTEES**

**Regular Meeting: November 26, 2024**

Location: Edmonds College, Gateway Hall 352: 6600 196th Street SW, Lynnwood, WA  
Virtual Participation via Zoom

**Draft Minutes**

**Trustees Present:** Courtney Wooten, Vice Chair; Dave Earling; Tasnim Tayiba; Adrienne Wagner; Wally Webster

**Trustees Absent:** Carl Zapora, Chair

**Others Present:**

Dr. Amit Singh, President  
Sara King, Assistant Attorney General  
Scott Haddock, Faculty Union Representative  
Ruth Nakigozi, Associated Students of Edmonds College Representative  
Lia Andrews, Classified Staff Union Representative  
Dr. Mari Acob-Nash, Vice President for Enrollment and Student Services  
Dr. Kim Chapman, Vice President for Instruction  
Karen Magarelli, Chief Marketing Officer, PIO, & Special Assistant to the President

Suzanne Moreau, Vice President for Human Resources  
Jim Mulik, Vice President for Finance, Grants, and Institutional Effectiveness  
Kristen NyQuist, Director of Planning and Operations  
Eva Smith, Chief Information Officer  
Dr. Yvonne Terrell-Powell, Vice President for Equity, Inclusion and Belonging  
Katherine Smith, Title IX Coordinator/Investigator  
Various members of the campus community and public

**CALL TO ORDER**

Vice Chair Wooten, chairing the meeting in the absence of Chair Zapora, called the meeting to order at 9:00am, and welcomed those present.

**LAND ACKNOWLEDGEMENT**

Trustee Wagner read the Land Acknowledgment.

**INTRODUCTIONS**

Vice Chair Wooten led introductions of the Trustees; Dr. Singh led introductions of the leadership team and AAG.

**APPROVAL OF MEETING MINUTES**

Vice Chair Wooten asked for a motion to approve the minutes from the October 17, 2024 Board meeting, which was made by Trustee Wagner, seconded by Trustee Webster, and approved. Trustee Earling abstained.

**Approved**

## **NEXT MEETING**

The next meeting will be held February 13, 2025.

## **TRANSFORMING LIVES - TRIO Students**

Dr. Yvonne Terrell-Powell, Vice President for Equity, Inclusion, and Belonging, introduced the TRIO program which is a five year grant given by the Department of Education. Edmonds College is currently in the fifth year of the grant and has reapplied for the next term. The TRIO program supports student success and DEI initiatives by providing wrap-around support for students who are low income, have a disability, and/or are first generation. The college's TRIO program employs student success coaches and a navigator for the Men of Color Scholars program. Dr. Terrell-Powell invited TRIO participants Gabriel Quesada and Mary Lankford to share their stories.

Mr. Quesada introduced himself to the Board noting that he was on pace to graduate in June and intends to transfer to the University of Washington Bothell and go on to law school from there. He noted that going to college for TRIO students is like going on a hike in the dark. TRIO turns the lights on. He said when he arrived at Edmonds college he had the equivalent of a 6th grade education and didn't know what a paragraph was. He had been drug addicted and involved in a car accident that left him in a coma for two months. When he recovered, he knew he wanted something different for his life. He spoke about feeling incredibly welcomed by Edmonds college where the faculty are so helpful and the Men of Color Scholars program helped him feel comfortable even though he's older than a typical college student and didn't know how to navigate higher education. He shared that he now knows how to write a paragraph and so much more, and is very grateful for the college and the TRIO program which helped him find his future.

The trustees thanked Mr. Quesada for sharing his very moving story, and congratulated him on his academic success.

Ms. Lankford shared her story with the Board. She graduated with her AA degree in the spring of 2024, something she had been trying to do for a decade. She and her husband, parents to two children, got clean about seven years ago. One of their sons was diagnosed with autism, and through the process of his diagnosis, Ms. Lankford began to wonder if she also was on the spectrum. She eventually was diagnosed with autism and ADHD. While raising their children and trying to take classes, she knew her husband was struggling, but didn't understand what was going on. She discovered that he had relapsed, and after a domestic violence incident she left with her children. They lived in her car until they found refuge at the YWCA shelter. She tried to work through the system to force her husband into treatment, but was unsuccessful. He died last spring during her midterm week. She shared that during that dark time, TRIO student success coach, Zarby Kahkar started a support group for neurodivergent adults and invited Ms. Lankford to join. She noted that it was the first time she had really felt seen by others. She said that her intention is to show people that bad things can happen and we can still thrive and grow, and she's starting a podcast and blog to share her story with others. During her graduation at Edmonds College last June, she wore her husband's photo on her graduation cap, which felt very bittersweet. She's proud of her degree, noting that Edmonds College, the TRIO program, and Craig Kerr, her advisor in the SSD department, were her village during her darkest times. She aims to get her Bachelor degree and wants to go on to be a program director in education to help design systems that support student success.

The trustees thanked Ms. Lankford for sharing her inspiring story of loss and hope and wished her all the best in her career and podcasting.

Dr. Singh thanked Mr. Quesada and Ms. Lankford, and also the TRIO staff for their wonderful work to support EC students.

## INFORMATIONAL & MONITORING REPORTS

### Q1 Budget Update

Mr. Mulik, Vice President for Finance, gave an update on the first quarter results for the 2024-25 operating budget, which was approved by the Board in June as having \$68.4M in revenue, \$69.3M in expenses, with a possible shortfall of \$939.6K.

Q1 expenses totalled \$13.3M, as compared to \$13.8M the year prior. Salaries are up \$428K (discounting last year's one-time payments for classified staff), including a 9% increase for faculty, 4% increase for classified staff, and 3% increase for exempt staff. The goods and services line showed a year-over-year decline of \$881K, due to the timing of expenses at the WATR Center. Financial Aid disbursement timing is back on track, so those pass-through funds more than doubled from last year. Overall, Q1 expenses came in at 19% of the annual expected total compared to 21% expended last year at the same time.

Q1 revenue is up about 14% (614K) compared to last year, with resident tuition up 16% and non-resident tuition flat. Shared funding (international) net revenue is up 8% while expenses fell 4% in the same period.

Mr. Mulik reported that the budget office would be monitoring the results on an ongoing basis to project meeting the approved budget.

Trustee Webster requested that the quarterly budget update figures be included in the packet sent to the Board prior to the meetings, so that they could preview and make notes.

### PUBLIC COMMENTS

Two public comments were received in writing; none were given in person. Vice Chair Wooten asked Ms. NyQuist to read the written comments into the record, which she did as follows:

**From: Emily Morache, Edmonds College Administrative Assistant**

To the Board of Trustees,

My name is Emily Morache and I've been an administrative assistant at Edmonds College since 2021.

My classified colleagues and I deserve a fair contract. We deserve a livable wage that keeps pace with rising inflation. We've lost over 20% of our purchasing power by accepting inadequate contracts in the past and it cannot continue.

We deserve the ability to afford basic necessities like housing, healthcare, and groceries without sacrificing our well-being.

We deserve respect in the form of fair compensation for the work we do that ensures the college runs smoothly every day.

We are not asking for more than what is fair—we are asking for what we need to live. I urge the Board of Trustees to take a stand and advocate for a contract that meets the needs of your staff.

Thank you for your time and consideration.

**From: Natalie Gonzales, Classified Staff, WDT, HHS BAS Office Assistant**

Dear Members of the Board,

I'd like to start by saying that a fair contract would provide to me personally:

- the ability to support myself and my family
- a sense of belonging

According to the October 17th minutes, Dr. Singh responded to other public comments about negotiations with the Washington Public Employees Association (WPEA) and contracts that the college can't comment "as that would qualify as an Unfair Labor Practice." The omission from this statement is that the Office of Financial Management (OFM) is paid a lot of money by the colleges to bargain with WPEA in the first place. By not pressuring OFM to return to the bargaining table, the college presidents have already demonstrated a lack of acting in good faith in productive negotiations and a strong willingness to systematically tighten their hold on our worth and spending power.

On November 22nd, WPEA announced that it filed a lawsuit against OFM for their refusal to meet their legal obligation and bargain in good faith. There is no doubt in my mind that OFM will drag their feet, keeping us tied up in legal proceedings to prolong our appearance before legislation. There is a specific value of the college that I'd like to highlight from the mission statement: "We continuously seek opportunities to improve the quality of our lives, the college, our community, and the world." This classified contract is one of those opportunities, it is a direct action that upholds this value. So why should classified staff be punished with indifference from this administration when we believe and act on this value of the college?

This contract means so much more than just a raise, it is the embodiment of this institution's belief and respect in classified staff without whom the college would not exist.

#### **PRESIDENT'S REPORT**

Dr. Singh noted that students were close to finishing Fall Quarter, and thanked the faculty and staff, who as Mr. Quesada and Ms. Lankford had mentioned, are part of the "village" that helps create their success. He noted that students' basic needs are increasing, as seen through a rise in those using the college's food pantry, and shared that the college's capital projects representative from the Washington State Department of Enterprise Services, Mr. Indra Jain, had raised funds through his Indian association for EC students experiencing housing insecurity or homelessness, and would be presenting a check to the college in the next week.

Dr. Singh mentioned that he would be holding an all-staff meeting later in the day on the topic of campus safety and security, and closed his report by sharing that the state's projected budget deficit of \$10-15B, along with the OFM's disbursement error of \$47M, and the impending federal government leadership change mean that there is uncertainty in our budget situation and a lot remains to be seen. He noted that the college's focus on serving students will not change.

#### **EMERGENCY RULEMAKING**

Suzanne Moreau, Vice President for HR, and Kathy Smith, Title IX Coordinator, presented a request for a second, subsequent emergency rulemaking period in order to remain in compliance with the recent changes to the Federal Title IX rule changes, identical to what had been request of and approved by the Board of Trustees on July 26, 2024. The subsequent emergency rulemaking period is allowable by law.

Ms. Smith noted that the first emergency rulemaking period (lasting 120 days) was set to expire before the college had the chance to finish the permanent rulemaking process, which includes a public hearing. The public hearing will take place on January 9, 2025, and the permanent rulemaking will be brought to the Board for approval at the February 13, 2025 meeting.

Vice Chair Wooten called for a motion to approve Resolution #24-11-1, which, after a period of discussion, was made by Trustee Earling, seconded by Trustee Wagner, and unanimously approved.

**Approved**

#### **NEW BUSINESS: FIRST CONSIDERATION AND FINAL ACTION REQUESTED**

##### **FY22 Audit Presentation and Approval of FY22 Financial Statements**

Mr. Mulik introduced Jeff Ball, CPA with Davis Farr, who presented the FY22 audit background and results as follows:

- In the audit, management’s responsibility was to prepare financial statements free from material misstatement in accordance with generally accepted accounting principles, and to design, implement and maintain a system of internal control. The auditors’ responsibility is to design and perform procedures to conduct an audit, in order to express an opinion on financial statements.
- Davis Farr, an independent firm from the college, was engaged in April 2024 to perform the annual audit of the college for the fiscal year ending June 30, 2022.
- The audit resulted in an unmodified opinion, meaning the financial statements were deemed free of material misstatement
- In audit planning significant risks considered and reviewed were capital assets and the new accounting standard for leases, GASB 87
- In audit planning significant estimates were identified and reviewed. The largest assumption is the discount rate and health care cost trend rates such as a change in 1% in the PERS pension could change a \$3M asset to either a \$20M asset or \$20M liability.
- There were no significant unusual transactions
- Two uncorrected misstatements, which management determined the effect to not be material to the financial statements: The first had to do with the college not recording Unearned Revenue for the Fall 2022 quarter; the second related to the presentation of International Student Insurance. Under GASB 84 the College would be required to extract the related financial activity and report two separate “Custodial” financial statements, but due to the immaterial amount of fiduciary activities, they elected not to.
- One material audit adjustment detected - a correction to adjust Compensated Absences for the vacation buy-out liability. The liability was previously reduced based on existing documentation for buyouts based on direction from the State Board which was incorrect, and which the State Board has since walked back.
- Management provided a representation letter
- The College hired a consultant to aid in the preparation of the financial statements

Dr. Singh thanked Mr. Ball for his presentation and invited Mr. Mulik to make a few remarks. Mr. Mulik reported that FY22 came just 16 months after the conversion to ctclink which made bank-to-book reconciliation extremely difficult, and the finance team must match transactions daily. Transactions in FY24 are 100% matched, but the reconciliations from years prior are much harder to do, so it’s taking longer.

Vice Chair Wooten called for a motion to approve Resolution #24-11-2, which was made by Trustee Wagner, seconded by Trustee Webster, and unanimously approved.

**Approved**

#### **NEW BUSINESS: FIRST CONSIDERATION**

##### **Consideration of Amendment to ASEC Bylaws**

Ruth Nakigozi, Executive Officer for Administration for the Associated Students of Edmonds College (ASEC), presented amendments to section VIII of the ASEC bylaws pertaining to the ASEC Board meeting agendas that the ASEC Executive Board had approved with the intention of improving student engagement and the efficiency of their meetings. She outlined the removals, additions and changes, which were shown in redline

in the meeting materials, noting that she would present the changes for second consideration and approval at the February Board of Trustees meeting.

## **BREAK**

At 10:27am, Vice Chair Wooten adjourned the meeting for a 10-minute break, returning to open session at 10:37am.

At 10:37am, Vice Chair Wooten reconvened the meeting in open session.

## **REPRESENTATIVE REPORTS**

**ASEC Representative** - Ruth Nakigozi, ASEC Executive Officer for Administration, reported the following activities of the Executive Board:

- Passed a motion to amend Article VIII, Section 4 of the Bylaws that define their Board meeting agenda
- Discussed the goals it hopes to achieve by the end of the academic year, including strengthening campus engagement by raising awareness of student government, simplifying access to clubs and student resources and ensuring inclusive and accessible events and housing options
- Appointed students to tenure and other committees
- Began weekly tabling at various locations around campus to increase student engagement
- Held an Officer Social where all club leaders gathered and talked about club engagement, where they discussed funding requests, the inability to accept electronic payments at events, and the club webpages.
- The Executive Officer for Student Relations and the Executive Officer for Diversity have been working with the business office on food distribution policies.

**WPEA Representative** - Lia Andrews, WPEA Chief Shop Steward, reported that the WPEA membership overwhelmingly rejected the OFM contract, after which OFM delayed further talks until February 2025. On November 22, 2024, WPEA filed suit for the Unfair Labor Practice. Ms. Andrews noted the recent 14% salary increase for faculty, the fact that community and technical college presidents (WACTC) said that staff wages were top priority, and the fact that Edmonds College and other colleges pay hundreds of thousands of dollars to OFM, and then asked the Board if, in light of these things, they were satisfied with what they were receiving from OFM.

**AFT Representative** - Scott Haddock, AFT President, gave a brief report thanking Dr. Singh for his open and immediate communication about the state budget crisis, and being clear that layoffs were not on the table.

## **BOARD DEI COMMITTEE REPORT**

Trustee Webster reported that while he and Vice Chair Wooten had not had a chance to meet, that he appreciated the DEI info sent to him by Dr. Singh, and would bring questions to a future meeting.

Vice Chair Wooten noted that while the landscape for DEI work is changing, she is hopeful we can all pull together.

## **BOARD DISCUSSION**

### **Trustee Updates**

Vice Chair Wooten opened the floor for trustees to share updates.

Trustee Wagner reported that scholarships are open at the Pride Foundation, and asked that people share that information with anyone they think might be interested in applying. She shared that she was redesigning the curriculum at her organization, Leadership Launch, which serves high school students from underrepresented and First Generation communities. They recently watched Robert Putnam's important



documentary, *Join or Die*, about the civic decline in America. Trustee Wagner encouraged everyone to watch the film if they had the opportunity. She shared that the recent ACCT Conference was great. She also serves as the Board liaison to the Edmonds College Foundation Board, and enjoyed the recent meeting where they learned about the culinary program and scholarship data, noting that she found the meetings very inspiring.

Trustee Tayiba shared that the ACCT Conference was full of wonderful learning and she was proud to be the sole student trustee representing Washington state.

Trustee Webster shared that he too thought the ACCT conference, held in Seattle had been wonderful, noting the Artificial Intelligence focus and that he is pleased that Dr. Singh has a vision for the college regarding disruptive technologies. Additionally, he attended a Lynnwood Chamber of Commerce meeting where there was a college presentation on the Advanced Manufacturing Skills Center, which had been well-received. Trustee Webster reported that he is on the steering committee for the Lynnwood Neighborhood Center, currently under construction, and that they are raising \$3M for the project. He also shared that as a member of the Lynnwood Police Chief Advisory Committee, he's part of discussions about the impact that the light rail may have on the community, in terms of crime. He encouraged everyone to be vigilant.

Trustee Earling shared that he was glad to be back after spending some time away to deal with health issues; seeing the clarity and progress the institution is making to move forward is wonderful. He thanked all the presenters for their work.

Vice Chair Wooten also shared that after being away for some time it felt good to be back, that the college functions like a village and it was wonderful to see the team all pulling in the same direction. She shared that the Equity in Education Coalition would be holding a free event on December 3rd at the Lynnwood Event Center, and encouraged people to attend if they could.

### **STUDY SESSION - Institutional Performance Report - KPIs/Lagging Metrics**

Dr. Singh introduced the topic of the Institutional Performance Report, noting that while the report is meant for the external audience, there was lots of data included in it that the Board could focus on, some of which had been presented at the summer study session in August.

Mr. Mulik reported that the Institutional Performance Report contains 10 lagging indicators, five of which have a mission fulfillment threshold level, which we use for accreditation purposes to see if we've met our mission. The 10 lagging indicators include the following student achievement measures: course completion, student progression, quarterly persistence, program completion, transfer rates and job placement percentages. He noted that he would focus on four metrics for his presentation: enrollment, class pass rates, quarterly persistence, and completions.

### **Enrollments**

There is wonderful growth in enrollments across all categories, including when disaggregated by race. Strategic targets have been set for the upcoming three years, aiming for a 16% increase by 2027.

### **Class Pass Rates**

Class pass rates (2.0 or higher) are counted as the number of grades given at that level compared to the number of grades given overall. The overall 2023-24 class pass rates went up 2 percentage points over the prior year, from 83% to 85%, and when looking at disaggregated data, all racial categories improved from 1 to 5 percentage points. Strategic three-year targets have been set to try to close the gaps between groups so that all demographics are achieving 85% by 2027.

**Persistence**

Persistence is measured quarterly including fall-to-winter, fall-to-spring, fall-to-fall, winter-to-spring, and spring-to-fall. All categories increased in 2023-24 over the prior year, except winter-to-spring, which was down 2 percentage points, and needs some research to find out why.

Mr. Mulik went over the disaggregated data for each quarterly category, showing mixed results between races depending on the quarters compared. Three-year strategic targets have been set to get all groups to the same rate of persistence by 2027.

**Program Completions**

Dr. Singh noted that the data on program completions shared at the Board’s summer study session had been recently updated, and overall awards are up 7 percentage points for 2023-24 over the year prior.

Program completions disaggregated by race show that four categories are up, some quite significantly, while the other three are down. Looking at program completions in the STEM areas of study, all racial categories are up - most quite significantly - with the exception of multi-racial.

Mr. Mulik shared that the data is used by the President’s Leadership Team to inform decision-making, and the report is posted on the college’s website.

After a period of discussion, trustees thanked Mr. Mulik for his presentation noting that the results are wonderful and tell an inspiring story about how the college is impacting the community.

**EXECUTIVE SESSION**

At 11:42am, Vice Chair Wooten called an executive session for 15 minutes to discuss personnel matters and litigation. She noted that the Board would reconvene in open session at 11:57am and that no decisions would be made.

Vice Chair Wooten reconvened the meeting in open session at 11:57am.

**ADJOURNMENT**

With no further business, the meeting was adjourned by Vice Chair Wooten at 11:57am.

**Next Meeting:** The next regular Board meeting will be held February 13, 2025 at 3:30pm.

\_\_\_\_\_  
Carl Zapora, Chair

\_\_\_\_\_  
Date Approved

ATTEST:

\_\_\_\_\_  
Dr. Amit B. Singh, Secretary

Q2 Operating Budget Update

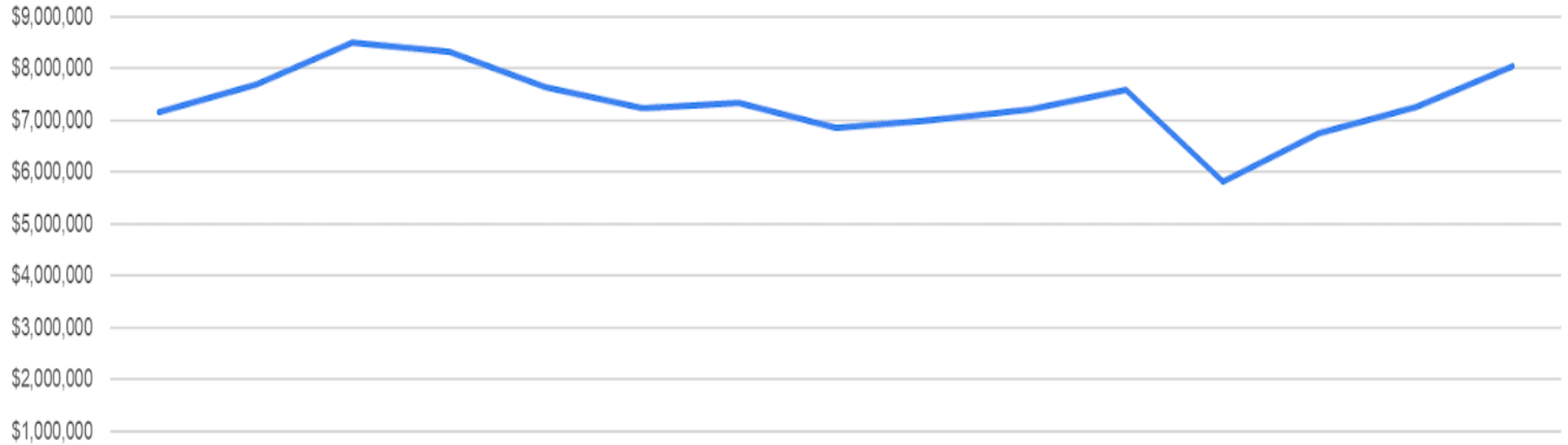
QUARTER 2 EXPENSES

July - December (Quarter 2)	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25
Salaries	16,107,863	15,073,659	15,446,031	16,885,146	18,557,275	19,621,940
Benefits	5,840,409	5,668,990	5,277,931	6,190,847	6,512,400	6,766,194
Goods and Services	2,989,857	2,446,749	2,077,730	2,694,655	3,838,220	3,340,794
Financial Aid	684,087	591,149	593,732	509,212	570,651	555,884
<b>Total</b>	<b>25,622,215</b>	<b>23,780,546</b>	<b>23,395,425</b>	<b>26,279,861</b>	<b>29,478,546</b>	<b>30,284,811</b>

July - December (Quarter 2)	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25
Salaries	47%	40%	41%	43%	46%	45%
Benefits	48%	44%	39%	53%	47%	47%
Goods and Services	35%	25%	21%	25%	35%	33%
Financial Aid	80%	65%	62%	40%	59%	56%
<b>Total</b>	<b>45%</b>	<b>39%</b>	<b>37%</b>	<b>42%</b>	<b>44%</b>	<b>44%</b>

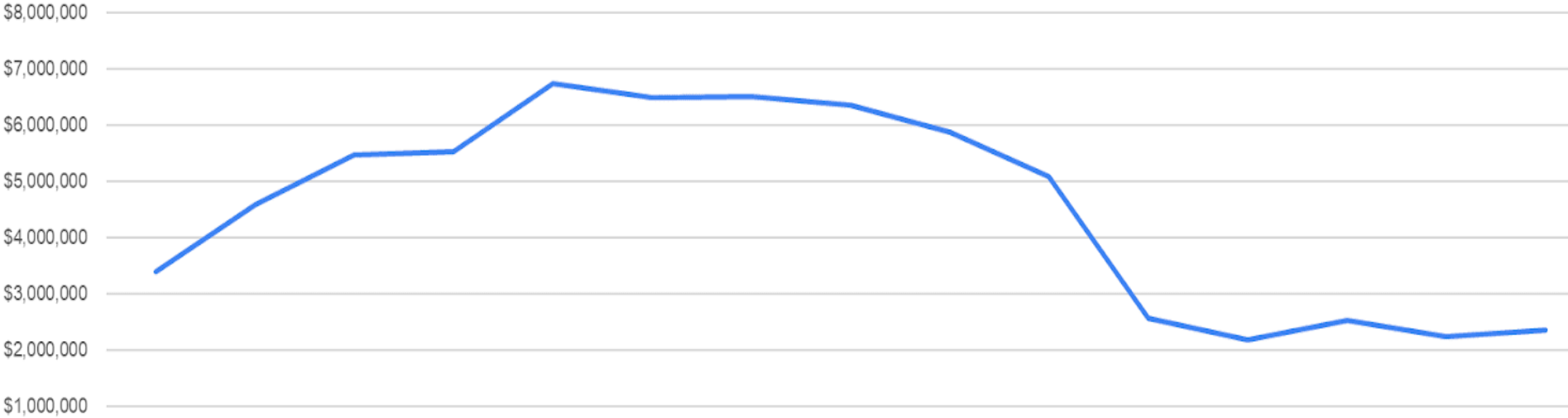
**QUARTER 2 REVENUE**

Fiscal Quarter 2: Revenue for General Tuition



	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
General Tuition	\$7,163,144	\$7,681,842	\$8,495,578	\$8,320,900	\$7,641,825	\$7,239,556	\$7,329,124	\$6,854,936	\$6,998,587	\$7,203,518	\$7,599,888	\$5,818,838	\$6,756,183	\$7,268,809	\$8,039,193

### Fiscal Quarter 2: Net Revenue for Shared Funding



	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Shared Funding	\$3,397,782	\$4,592,933	\$5,474,660	\$5,531,107	\$6,748,947	\$6,493,970	\$6,507,845	\$6,366,388	\$5,878,707	\$5,095,946	\$2,577,521	\$2,194,214	\$2,541,764	\$2,242,795	\$2,360,500

## **BACKGROUND**

### **Associated Students of Edmonds College Bylaws Amendments**

#### **Subject**

Proposed amendment to the Associated Students of Edmonds College (ASEC) Bylaws.

#### **Background**

On Wednesday, October 2, 2024, the ASEC Executive Board passed a motion to amend Article VIII, Section 4 of the Bylaws that defines our Board meeting agenda. The Executive Board had a discussion guided by their advisor Kirk Heynen and concluded that the proposed agenda was better formatted to allow the school community to actively participate in the meetings and it was easily comprehensible by the student leaders.

The amendments are as follows:

#### **Removals**

- Correspondence was removed from the current agenda because it was interchangeably used with Reports and its usage was unclear.

#### **Additions**

- According to Robert's Rules of Parliamentary Procedure, the Executive Board needs to vote to approve the agenda before beginning any meeting. This provision is missing from the current agenda.
- In the current agenda, Reports are highlighted as a general item in the agenda. Reports under the proposed agenda are divided into Officer, Advisor and Committee reports to enhance organization and clarity in the meetings.

#### **Changes**

- In the current agenda, Special Guests have their presentations in the last half of the Board Meeting. In the proposed agenda, Special Guests & Funding Requests was moved to the beginning of the meeting to encourage student attendance and participation in the Board meetings as well as allow visitors to have their presentations early in the meeting and leave at will.
- Under the current agenda, the section for public comment is called Open Floor. In the proposed agenda, Open Floor has been changed to Public Forum to better adhere to standards of public agencies around the state of Washington and encourage student participation in meetings.

#### **Proposal**

The proposed agenda format is outlined on the following page:

Associated Students of Edmonds College Executive Board Meeting

Meeting Date

Meeting Time

Meeting Location

1. Call to Order
2. Land Acknowledgement
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes from previous meeting
6. Special Guests & Funding Requests
7. Public Forum
8. Officer Reports
9. Advisor Reports
10. Committee Reports
11. Unfinished Business
12. New Business
13. Board Discussion
14. Announcements
15. Adjournment

**Recommendation**

The ASEC Executive Board recommends that the Board of Trustees consider the proposed ASEC Bylaws Amendments submitted at the November 26, 2024 Board of Trustees meeting, and vote to approve the proposed amendments at the February 13, 2025 Board of Trustees meeting.



EDMONDS COLLEGE

# ASSOCIATED STUDENTS

## THE CONSTITUTION

### Of the Associated Students of Edmonds College

#### PREAMBLE

We the students of Edmonds Community College announce our desire and intention to take an active and responsible role in our own educational, cultural, social and recreational development, to exhibit intelligence and concern by making meaningful contributions to the administrative process of the institution, and to unite in association under the direction of this constitution for the purpose of promoting, directing and financing student affairs.

#### ARTICLE I – RECOGNITION

Section 1: The Association shall now and hereafter be known as the Associated Students of Edmonds Community College (ASEdCC), and hereinafter referred to as the Association.

Section 2: The recognized student government body of the Association shall be known as the Executive Board.

Section 3: The Executive Board shall be the student government body sanctioned by the District 23 Board of Trustees for the administration of Association affairs.

#### ARTICLE II – AUTHORITY

Section 1: The Executive Board shall have the authority as granted by the Board of Trustees of Edmonds Community College to legislate, promote and regulate the affairs of the Association.

Section 2: This authority shall extend to all areas of student affairs as deemed necessary by the Executive Board, except where reserved by specific statute or regulation.

Section 3: Initial ratification of this constitution and by-laws shall be made through a vote of the Executive Board members. A simple majority of association members voting shall constitute ratification. If ratified by the members, this constitution and by-laws shall become effective July 1, 2006.

#### ARTICLE III – EXECUTIVE BOARD MEMBERS

Section 1: The selected officers of the Association shall be known as the Executive Officer for Administration, Executive Officer for Budget and Finance, Executive Officer for Community Relations, Executive Officer for Student Relations, Executive Officer for Student Clubs, Executive Officer for Technology, Executive Officer for Academics and Executive Officer for Diversity.

Section 2: The Primary Administrator for Student Programs shall be an Ex-Officio member of the Executive Board without voting privileges for the purpose of acting as Executive Board advisor.

Section 3: Members of the Executive Board must be members of the Association.

Section 4: These officials, and no others, shall hereinafter be known as the Executive Board.



## ARTICLE IV – MEMBERSHIP

Section 1: All currently registered students at Edmonds Community College are eligible for membership in the Association.

Section 2: Membership in the Association shall grant specific rights, including the right to vote in all Association elections and other rights and privileges stated herein.

## ARTICLE V – EXECUTIVE BOARD SELECTIONS

Section 1: Executive Board members shall be selected through an application review process. The Selection Committee shall be comprised of four student representatives, one faculty member appointed by the College Vice-President for Instruction, one administrator appointed by the College President and the Primary Administrator for Student Programs.

Section 2: Student Representatives:

- A. The student members of the selection committee shall be comprised of four (4) students with no more than two standing Executive Officers.
- B. The Executive Board shall select its representatives at an Executive Board meeting, and the Executive Officer for Administration shall appoint student body representatives which shall be ratified by the Executive Board.

Section 3: The selection process shall take place during spring quarter.

## ARTICLE VI– REVENUES

Section 1: The Association shall have the authority to generate revenue through the collection of Services and Activities (S and A) fees, admission charges, fundraising programs, and other means deemed beneficial by the Executive Board, and regulate the same.

Section 2: Once collected, Association funds shall come under the authority of the Executive Board.

## ARTICLE VII – CONSTITUTIONAL INTERPRETATION

Section 1: The Executive Board shall reserve the right to interpret this document and its by-laws.

Section 2: Such interpretation shall be made through the adoption of a position statement.

## ARTICLE VIII– INITIATIVE

Section 1: Members of the Association shall have the right to initiate and implement legislation.

Section 2: This shall take form through a fair process of voting conducted in a timely manner.

## ARTICLE IX – AMENDMENTS

Section 1: Amendments to this document shall be initiated by Executive Board action, by initiative or by administrative action in collaboration with the Executive Board.

# **BY-LAWS to the CONSTITUTION**

## **Of the Associated Students of Edmonds College**

### ARTICLE I – AUTHORITY

Section 1: The Executive Board shall create and implement procedures and policies necessary in dealing with the affairs of the Association. The Executive Board shall make policy decisions about the Services and Activities(S and A) Budget and its administration, as outlined in the AEdCC Financial Code.

### ARTICLE II – DUTIES OF OFFICERS

Includes all Executive Officers:

- A. Promote the goals and objectives of the Executive Board.
- B. Chair weekly Executive Board meetings on a rotating basis with the other Executive Board members.
- C. Attend all Executive Board meetings as a voting member.
- D. Other than academic coursework, make the Executive Board top priority.
- E. Perform other duties as assigned by the Primary Administrator for Student Programs.
- F. Attend mandatory training and leadership development sessions/classes.
- G. Serve on College committees as assigned.
- H. Complete a program portfolio and quarterly reports.
- I. Adhere to all State laws and College policies, procedures and departmental guidelines.
- J. Be willing to work within the institution's internal procedures to voice concerns and resolve conflicts, should a conflict arise.
- K. Communicate well through spoken, written and electronic means of communication.
- L. Participate in a quarterly job evaluation process. If the officer does not meet minimum position requirements, the Primary Administrator for Student Programs may establish a probationary period or terminate employment.
- M. Attend and represent the Executive Board at College events as assigned.
- N. Post and maintain regular office hours.
- O. Maintain records, reports and documents of business on file.
- P. Act as 522 account director liaison.

Section 1: The Executive Officer for Administration shall:

- A. Serve as the primary administrator for student government and represents the Association to official functions of the college.
- B. Serve as the liaison to the College administration and attend the Board of Trustees meetings as the student representative.
- C. Appoint students to all College and Executive Board committees, with the exception of all tenure committees; the Executive Board may overrule any appointments made by the Executive Officer for Administration by a majority vote.
- D. Implement action on motions passed by the Executive Board.

- E. Represent students at President's Leadership Team as directed by the President of the College or their designee.
- F. Meet as needed with the President of the College or their designee.

Section 2: The Executive Officer for Budget and Finance shall:

- A. Act as the financial manager of the Association.
- B. Act as the financial advisor to all programs financed by the Association.
- C. Monitor current records of all Association revenues and expenditures.
- D. Continually promote compliance with the ASEdCC Financial Code, the Revised Code of Washington and the regulations of the Office of Financial Management, State Board for Community and Technical Colleges and Edmonds Community College and report to the Executive Board known violations of these statutes and regulations.
- E. Maintain an accurate inventory of all Association property purchased during the fiscal year.
- F. Develop and chair the annual Services and Activities Fee budget allocation process.
- G. Make reports to the Executive Board, College administration and Board of Trustees upon request and/or as needed.
- H. Meet as needed with the Chief Administrator for Finance or their designee.

Section 3: The Executive Officer for Community Relations shall:

- A. Serve as the student representative on the College Legislative Action Committee.
- B. Serve as the student representative to the Commencement Committee.
- C. Serve as the student representative to the Arts, Culture and Civic Engagement Initiative Committee.
- D. Represent the Association at legislative functions such as testifying in Olympia.
- E. Coordinate on-campus voter registration and information.
- F. Chair the Elections Committee as needed.
- G. Draft Executive Board position statements as necessary.
- H. Attend the annual legislative regional or national advocacy meetings and conferences with the approval of the Executive Board.
- I. Meet as needed with the legislative liaison for the College or their designee.

Section 4: The Executive Officer for Student Relations shall:

- A. Be responsible for student advocacy.
- B. Understand the Student Rights, Freedoms and Responsibilities in order to assist students in interpreting and using the document.
- C. Relay student concerns and problems to the Executive Board and the College administration.
- D. Develop student surveys and gather student input on issues affecting the Association and the student body.
- E. Provide advocacy for co-curricular, service learning and volunteer programs.
- F. Meet as needed with the Chief Administrator for Student Services or their designee.

Section 5: The Executive Officer for Clubs shall:

- A. Work as an advocate for Clubs.
- B. Serve on the planning committee for the annual awards program for the Association.
- C. Provide Executive Board with reports on club activities and club chartering.
- D. Work with the Student Programs Supervisor on the club chartering process.
- E. Understand the club chartering process and assist clubs in understanding policies and procedures related to club chartering and programs.
- F. Assist in club member recruitment and quarterly club fairs.
- G. Promote club and campus involvement at the quarterly club fairs.
- H. Attend club meetings and programs as assigned by the Club Programs supervisor.
- I. Responsible for monitoring and managing club-related web pages.

Section 6: The Executive Officer for Technology shall:

- A. Develop and chair the annual Technology Investment Management Committee.
- B. Act as a student representative on any technology committee regarding student affairs.
- C. Advocate for technology support and training for all students.
- D. Meet as needed with the Chief Administrator for Technology or their designee .
- E. Responsible for representing ASEdCC in all digital signage operations and decisions.
- F. Responsible for understanding and operating TSC technology and mediation.
- G. Work with College's Marketing Department in managing EdCC web pages and social media sites.
- H. Responsible for monitoring and managing ASEdCC web pages.

Section 7: The Executive Officer for Academics shall:

- A. Represent students at Instructional Staff meetings as directed by the Vice-President for Instruction.
- B. Provide reports to and from Instructional Staff as directed by the Vice-President for Instruction.
- C. Appoint students to tenure committees in collaboration with the Vice-President for Instruction; the Executive Board may overrule any appointments made by the Executive Officer for Administration by a majority vote.
- D. Be responsible for coordinating/conducting class related surveys.
- E. Act as a student advocate for student or classroom issues.
- F. Serve on any academic committee regarding student affairs.
- G. Meet as needed with the Chief Administrator for Instruction or their designee.
- H. Work with academic division heads to coordinate quarterly visits by the Executive Board to each division.

Section 8: The Executive Officer for Diversity shall:

- A. Support campus wide diversity efforts.
- B. Serve on the Diversity Council and diversity committees as the Student Government Representative.
- C. Meet as needed with the Chief Administrator for Equity and Inclusion or their designee.

- D. Meet as needed with the Center for Student Cultural Diversity and Inclusion staff.
- E. Collaborates with the Center for Student Cultural Diversity & Inclusion in promoting Multicultural Life and Programs on campus.

### ARTICLE III – TERM OF OFFICE

Section 1: The term of office shall start on the first day of the fiscal academic year through and shall end on the last day of the fiscal academic year.

### ARTICLE IV – CONDITION OF EXECUTIVE BOARD TENURE

- Section 1: Each member of the Executive Board is responsible for fulfilling that member's job description.
- Section 2: A signed Student Programs Expectations Agreement must be on file at the time the officer takes office.
- Section 3: Each board member shall establish goals and timelines for achieving those goals and file copies with Primary Administrator for Student Programs .
- Section 4: The Primary Administrator for Student Programs shall have the discretion to call quarterly evaluations, both to meet with individual Executive Board members or the Board as a whole for the purpose of evaluating job performance.
- Section 5: Any Executive Board member not fulfilling their job description may receive a written request from the Primary Administrator for Student Programs to amend the situation.
- Section 6: The Primary Administrator for Student Programs shall have the right to terminate employment.
- Section 7: To apply for an Executive Officer position, students must be enrolled in at least six (6) Edmonds Community College credits and have a minimum of 2.5 cumulative GPA or equivalent from Edmonds Community College or from the most recent institution attended.
- Section 8: To remain in office, all Executive Board members shall maintain successful progress towards their academic goals by completing at least six (6) credit hours per quarter, excluding summer quarter, and maintaining a grade point average of at least 2.50 each quarter; additionally all officers must be in good standing.
- Section 9: If at any time during their tenure as a member of the Executive Board is unable to meet the quarterly academic requirement, at the discretion of the Primary Administrator for Student Programs, they may be placed on a one-time only academic probation status for one quarter. (Amendment approved April 23, 2007)
- Section 10: Selected officers may serve a maximum of two consecutive terms. Time served as an appointed officer filling a vacancy on the Executive Board is not included in this term limit.
- Section 11: An ASEdCC Executive Officer shall not simultaneously serve as a member of the Edmonds Community College Board of Trustees.

### ARTICLE V – EXECUTIVE BOARD RECALL

- Section 1: Any member of the Association may initiate a recall against an Executive Board member.
- Section 2: Such procedure shall be in accordance with ARTICLE IX – Initiative.

### ARTICLE VI – VACANCIES

- Section 1: Any vacancies in the Executive Officer positions shall be filled by the Executive Board within 25 instructional days excluding holidays, breaks, and summer quarter.

Section 2: The appointment shall be ratified by a two-thirds (2/3) vote in the affirmative by the Executive Board.

## ARTICLE VII – MEETINGS

Section 1: Regular meetings of the Executive Board shall be held during fall, winter and spring quarters.

Section 2: Special Executive Board meetings may be called as necessary.

Section 3: The Executive Board reserves the privilege of executive session when deemed appropriate by the chair, and in accordance with the Open Public Meetings Act, RCW 42.32.020.

Section 4: The order of business for the Executive Board meetings shall be:

A. Call to order

A.B. Land acknowledgement

B.C. Roll call

D. Introduction of guest(s) Approval of Agenda

E. Approval of Minutes from previous meeting

C.F. Special Guests & Funding Requests

D.G. Open floor Public Forum

E.H. Approval of minutes

F.I. Correspondence

J. Reports Officer Reports

K. Advisor Reports

G.L. Committee Reports

H.M. Unfinished business

I.N. New business

J.O. Board Discussion

K.P. Announcements

L.Q. Adjournment

Section 5: Each member of the Executive Board, except the chair, shall exercise one vote. The chairperson shall cast a vote only in the event of a tie.

Section 6: No proxy votes shall be accepted.

Section 7: A simple majority of Executive Officers in office shall constitute a quorum.

Section 8: Online meetings may only be held with the approval of the chair only if a physical quorum is present.

Section 9: Executive Board committee meetings shall follow the Washington Open Public Meetings Act

Section 9: Unless otherwise specified in this document, all matters under consideration shall be ratified by a simple majority.

Section 10: Robert's Rules of Order, current edition, shall be the rules of the day.

## ARTICLE VIII – ELECTIONS

- Section 1: The Election Committee, under the chair of the Executive Officer for Community Relations, shall be responsible for coordinating elections and have the authority to develop necessary policy and regulations to effectively manage Association elections.
- Section 2: The Election Committee shall be comprised of three (3) students appointed by the Executive Officer for Administration and the Primary Administrator for Student Programs as the advisor and non-voting member.
- Section 3: Should any member of the Election Committee show a direct interest in the outcome of the election, the Executive Officer for Administration shall appoint another member to the Committee.
- Section 4: Only currently enrolled members of the Association shall be eligible to vote. Members shall cast only one (1) ballot.
- Section 5: After the final closing of the polls, the Primary Administrator for Student Programs, and the chair of the Elections Committee shall validate the election results. A simple majority carries the vote.
- Section 6: The election results shall become validated eight (8) calendar days after the completion of the election, assuming no complaint is filed. In the event of a complaint, the results shall be validated after eight (8) calendar days, or at the conclusion of the hearing on the complaint and all appeals, whichever is later.
- Section 7: The Election Committee shall prepare for an election by preparing and posting publicity in such a manner as to ensure that Association members shall be informed.
- Section 8: Association members implicated in tampering with the voting process shall be referred to the College discipline process.

#### ARTICLE IX – INITIATIVE

- Section 1: Any member of the Association may initiate an article of legislation by:
- A. Presenting to the Executive Board a petition containing the signatures of Association members that in total exceed the numerical value of 5% of the current enrollment (headcount) for that quarter.
  - B. Upon receipt of a valid petition, the Executive Board shall call an election of the Association not less than two (2) weeks and not more than four (4) weeks after presentation of the petition to the Executive Board at a regularly scheduled meeting.
  - C. Notice of the initiative voting process shall be posted at various locations on campus and on the website for at least one (1) instructional week prior to an election.
  - D. An initiative shall become policy upon receiving a simple majority of the votes cast in the affirmative. The total number of ballots cast must exceed the numerical value of 5% of the current enrollment (headcount) for that quarter to have a valid election.

#### ARTICLE X – REFERENDUM

- Section 1: The Executive Board reserves the right to initiate a referendum.
- Section 2: Such action shall pass out of the Executive Board by a two-thirds (2/3) affirmative vote.
- Section 3: Referenda must be ratified by an election no sooner than two (2) weeks and no later than four (4) weeks after Executive Board approval. Referenda shall be posted at various locations on campus and on the website for at least one (1) week prior to an election.



Section 4: Referenda shall become policy only after receiving a simple majority of the votes cast by the Association in the affirmative. The total number of ballots cast must exceed the numerical value of 5% of the current enrollment (headcount) for that quarter to have a valid election.

#### ARTICLE XI – POSITION STATEMENT

Section 1: The Executive Board reserves the right to clarify and interpret documents and policies, answer complaints and establish Association positions on issues.

Section 2: The Executive Board shall issue a position statement when:

- A. A member of the Association makes a written request for clarification of any document, policy or procedure relating to student affairs.
- B. The Executive Board, through the passage of a motion, desires to take a position on an issue of importance to the Association or for clarification necessary for the maintenance of internal affairs.

Section 3: The procedure for adopting a position statement shall be as follows:

- A. The Executive Officer for Community Relations and the Executive Officer for Administration shall research the situation in depth and draft a preliminary position statement.
- B. Not more than two (2) weeks shall elapse during this drafting. No later than the first Executive Board meeting following the conclusion of the two (2) week draft period, the preliminary draft shall be presented.
- C. To be adopted, the draft must receive a two-thirds (2/3) affirmative vote of the Executive Board.
- D. Should a draft fail to pass, it shall be referred back to the Executive Officer for Community Relations for the purpose of revision. A revised draft shall be presented at the next Executive Board meeting.
- E. A position statement must be adopted within six (6) calendar weeks of the original request or motion.

Section 4: Approval and removal of a position statement shall require a two-thirds (2/3) affirmative vote of the Executive Board.

#### ARTICLE XII – APPEALS PROCEDURE

Section 1: A member of the Association may appeal actions of the Executive Board only in the following instances:

- A. When a member of the Association is in the belief that the Executive Board is in violation of any applicable regulatory document.
- B. When a member of the Association is in the belief that an initiative or referendum vote was not conducted properly.
- C. When a former Executive Board member feels that action taken to terminate their tenure was unwarranted.

Section 2: Appeals shall be submitted to the Dean for Student Success/Student Engagement or their designee.



### ARTICLE XIII – FINANCES

Section 1: All allocation, budgeting, and accounting procedures of the Association shall be in accordance with the AEdCC Financial Code, the Revised Code of Washington, the Killian Outline, and all applicable regulations of the Office of Financial Management, the State Board for Community and Technical Colleges and Edmonds Community College.

### ARTICLE XIV – INTERPRETATION

Section 1: The Executive Board shall reserve the right to interpret this document and its by-laws.

Section 2: Such interpretation shall occur through adoption of a position statement, as described in Article XI.

### ARTICLE XV – OTHER REGULATORY DOCUMENTS

Section 1: Other documents which govern specific areas of student affairs are recognized and identified as:

- A. Student Rights, Freedoms and Responsibilities
- B. AEdCC Financial Code
- C. AEdCC Fiscal Year Budget
- D. Revised Code of Washington
- E. Washington Administrative Code
- F. Killian Outline

### ARTICLE XVI – AMENDMENTS

Section 1: The Executive Board may approve amendments to the Constitution and By-laws by a two-thirds (2/3) majority vote of the members present at a duly constituted meeting. After administrative review, approval of the changes shall be recommended to the Board of Trustees for final approval.

Section 2: Through passage of an initiative vote of the Association members as described in Article IX, members of the Association may approve amendments. After administrative review, approval of the changes shall be recommended to the Board of Trustees for final approval.

Section 3: In collaboration with the Executive Board, the administrative staff of the College may propose amendments to the Board of Trustees for final approval.

THIS CONSTITUTION AND BY-LAWS SHALL SUPERSEDE ANY AND ALL PREVIOUS DOCUMENTS OF SAID TITLE. Adopted by the Edmonds Community College District 23 Board of Trustees on January 17, 2006

Ratified by a vote of the Associated Students of Edmonds Community College February 22, 2006.

1st Amended April 2007.

2nd Amended June 2011.

3rd Amended January 2016.

4th Amended June 2019.

**RESOLUTION #25-2-1****Amendments to the Bylaws of the ASEC Constitution**

WHEREAS, the ASEC Executive Board has approved the amendments to Article VIII, Section 4 of the Bylaws of the ASEC Constitution that defines our Board meeting agenda to allow the school community to actively participate in the Executive Board meetings; and

WHEREAS, the ASEC Executive Board has agreed to process the changed provisions in the Bylaws of the ASEC Constitution; and

WHEREAS, the College administration has reviewed and approved the amendments to the Bylaws of the ASEC Constitution;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approves the amendments to Article VIII, Section 4 of the Bylaws of the ASEC Constitution as presented at the November 26, 2024 Board meeting.

\_\_\_\_\_  
Carl Zapora, Chair

Date Approved \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dr. Amit B. Singh

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## FOUNDATION REPORT

### Fundraising Results

Since July 2024, the Edmonds College Foundation has received a total of **\$353,622** in contributions. These funds reflect the generosity of a community committed to supporting Edmonds College and its mission. This total includes **\$190,762** from individual donors, **\$116,035** from foundations and grants, **\$11,900** from corporate partners, and **\$11,000+** from local clubs and organizations. These gifts demonstrate the broad support for Edmonds College and affirm the trust our community places in the work we do.

### Puget Sound Energy Foundation: Powerful Scholars Program

Puget Sound Energy Foundation (PSE) has launched the **Powerful Scholars Program**, a new scholarship initiative dedicated to students pursuing education in STEM fields and skilled trades. Over the past year, the Foundation leadership collaborated extensively with the **34 accredited community and technical colleges** across Washington, working alongside the PSE Foundation to structure and initiate the program. This program will provide **annual scholarships to 64 students** attending these institutions. Each recipient will receive **\$2,500**, with **\$2,000 for tuition** and **\$500 for books and other materials**. This initiative is **planned to last for 10 years**, further strengthening financial support for students in critical fields of study.

### Scholarship Program Update

The Foundation has officially opened the **Annual Scholarship Program**, which provides funding to hundreds of students each year. More than **100 scholarships** are available annually, with individual awards ranging from **\$1,000 to \$5,000**. The number and amount of awards vary based on available funding. Scholarships are available to **full-time, part-time, international, and undocumented students**, ensuring broad access to financial support for students from diverse backgrounds.

### Direct Mail and Promotion

We are actively launching our **winter direct mail appeal** to raise funds for **scholarships, emergency assistance, and other priority funding needs** for the College. This campaign includes a **specific ask for support for veterans' funding initiatives**, including emergency assistance for food insecurity. The direct mail piece is a key component of our outreach strategy and is being complemented by email and online promotions.

### Inspire Event Marketing and Promotion

The **Inspire event** is a cornerstone of our fundraising and donor engagement strategy. Our marketing campaign will kick off in February. We are implementing a **comprehensive promotional campaign** that includes social media outreach, direct mail invitations, email marketing, and website updates with engagement tools. We encourage all trustees to help spread the word and generate excitement for this major event, which plays a crucial role in our ability to fund scholarships and other student support initiatives.

### Conclusion

The Edmonds College Foundation continues to make significant strides in securing funding to support students and College initiatives. The generosity of our donors and partners reflects a deep commitment to higher education and student success. We appreciate the ongoing support of our trustees in advocating for and championing these efforts. Together, we can continue to expand opportunities for students and strengthen the future of Edmonds College.