



EDMONDS COMMUNITY COLLEGE ASSOCIATED STUDENTS

Executive Board 2020-2021

Regular Meeting

10/23/2020

12:30 – 2:30 pm

[Meeting Link](#)

Minutes

I. Call to Order (12:32pm)

Shayne Strey – Executive Officer of Community Relations

II. Roll Call (12:30pm)

Wayne Anthony	Director of CSEL
Zambak Colak	Executive Officer for Administration
Jeanice Janlie	Executive Officer for Academics
Not Present	Executive Officer for Budget & Finance
William To	Executive Officer for Clubs
Shayne Strey	Executive Officer for Community Relations
Jiyeon Song	Executive Officer for Diversity
Gary Yan Xuan	Executive Officer for Student Relations
Not Present	Executive Officer for Technology
Not Present	Assistant to the Executive Board
Not Present	Communications Assistant

III. Introduction of Guests (12:31pm)

Trina

IV. Open Floor (12:33pm)

Trina: still being onboarded

V. Approval of Minutes (12:34pm)

1. Approval of 10/16 Meeting Minutes
 - a. Gary moves to approve Oct. 16th meeting minutes
 - b. Zambak seconded
 - c. Roll call vote
 1. Zambak - yes
 2. Jeanice - yes
 3. William - yes
 4. Jiyeon - yes
 5. Gary - yes
 - d. Motion passes 5-0-0

VI. Correspondence (12:40pm)

None

VII. Reports (12:45pm)

1. Wayne:
 - onboarding team - trina just awaiting final paperwork/hr onboarding, approximately 1 week; b&f Leticia - awaiting ss card; Tinh awaiting ss challenges; times for Leticia and Tinh tbd
 - Speaker from wa-sen hoping to attend the retreat monday after finals approx: dec. 14th 9-1 or 1-5 for.
2. William:
 - Csel virtual fair begins 28oct Eduardo/William working very hard, most software challenges running smoothly. Csel fair should run without any further issues. Very few participants.
3. Shayne:
 - WA-SEN was amazing, created google doc with links and information from sessions, some great videos for support/inspiration. Speaker favorite, Cristina Colon, to work with us at retreat to align goals end of quarter
 - Drive by 1st gen students mask/collage, possible virtual dinner with doordash credits
 - College promise coalition project, to be emailing students soon, worked with eduardo for representative information
 - Infographic from Danielle Carnes reflecting legislative agenda for school this year

- Onboarding process with foundation's board of directors
- 4. Jiyeon:
 - Sent survey last week, 50 answered so far; more info about asec, tuition fees during virtual environment, students want in person class. Activity ideas; art gallery, more clubs, cultural events, and more info in making a committee part
 - Helped Jeanice to make poster for committee
- 5. Gary:
 - None
- 6. Jeanice:
 - Tenure form has 3 responses, asst hiring form 3 responses
 - Simone Tanke blm indig ppl service learning event
 - Next wk spk with Chattel and Lia for event input

VIII. Unfinished Business (12:48pm)

None

IX. New Business (12:48pm)

- 1) Black Lives Matter and Indigenous Peoples Programs - Presentation by Jiyeon and Jeanice (1:00-1:15pm)
 - a) Presentation for culture talk and events
 - b) Indig culture talk nov. 19th: Jiyeon, raise awareness, increase education, safe space, support indig ppl community. Awareness, empower, inclusion, support, 3-4pm
 - c) Blm event between jan. 11-15th: Jeanice
 - d) Will share document links after meeting
- 2) Creation of Goal Committees (1:15-1:30pm)
 - a) Student services committee; fun stuff, resources, events; Shayne Jeanice Gary
 - b) DEI committee; underrepresented, opportunity gaps, inclusion; William Jiyeon Jeanice
 - c) Advocacy committee; overall representation of students, town halls; Shayne, William, Zambak
 - d) Jeanice moves to create ssc, dei, and advocacy committees
 - i) gary seconds

- ii) Vote by roll call
 - Zambak - yes
 - Jeanice - yes
 - William - yes
 - Jiyeon - yes
 - Gary - yes
 - iii) Motion passes 5-0-0
 - e) Financial code: Jiyeon, Jeanice, Zambak
 - f) Marketing: Gary, Jiyeon, Shayne
- 3) Edmonds College Foundation Community Report (1:30-1:45pm)
- a) Shayne prefaces foundation report regarding brad's work
 - b) Introduces brad thomas, executive director EC Foundation
 - c) Shayne asks what was unknown about foundation
- 4) Emergency Aid Funding Report and Request from Edmonds College Foundation - Brad Thomas (1:42-2:10pm)
- a) Provide 298 scholarships \$390k support to students, 12 stories
 - b) Impactful programs learning in and out of classroom
 - c) Expanding horizons: one day conf for females in ms and hs interested in stem fields facilitated by female community members. Plants seeds in communities young members for the future; key notes astronaut from nasa, alumni w/ own tech company. Great for prospective students and the community, Foundation is the primary sponsor to promote diversity on campus and in the fields.
 - d) Scholarships, impactful programs, emergency funding
 - e) 8 committee members for reviewing emergency funding meets weekly
 - f) \$30k EC Foundation's annual emergency assistance budget
 - g) \$50k campaign, raised \$20k and asked for 10k from asec last year, asec gave \$50k
 - h) 321 avg per award, 130 students
 - i) 2019-2020 foundation provided \$86,823.81 in emergency assistance aid to edmonds college students (\$56,823.81 more than our annual budget)

- j) Since march 2020, 190 students helped \$72,820.21 provided covid-19 emergency; other funding Safeway/Albertsons, US Bank, Foundation Board of Directors
- k) \$29,785.14 in housing assistance, max award \$500
- l) \$26,365 food assistance
- m) \$8,542 utility assistance
- n) \$6,511 transportation assistance
- o) \$1,616 medical
- p) \$12k fall quarter already provided, anticipated to run out of funds by end of quarter
- q) Requesting \$20k for remainder of fall and winter quarter for student emergency assistance
- r) Zambak read Kelsea's thank you letter to foundation
- s) Wayne asked if all students are included, brad says yes and provided food security programs, 100 students twice a week for 8 weeks
- t) Zambak moves to provide \$40k to ec foundation for emergency student funds from the fund balance of asec
 - i) Seconded by Jeanice
 - ii) Vote by roll call
 - Zambak - yes
 - Jeanice - yes
 - William - yes
 - Jiyeon - yes
 - Gary - yes
 - iii) Motion passes 5-0-0

X. Board Discussion (2:10pm)

XI. Announcements (2:25pm)

- 1) William - virtual fair promotes clubs and csel food pantry green team game room

XII. Adjournment (2:32pm)

This document was signed on the _____ day of _____ in the year _____.

Presiding Chair Signature: _____

Advisor Signature: _____