

I-20 Program Extension Request Form

For College Students in F-1 Status

STUDENT TO COMPLETE:

958-01-

LAST NAME _____

FIRST NAME _____

STUDENT ID _____

Current Year: _____

Current Quarter: Fall Winter Spring Summer

Phone number: _____ E-mail: _____

Current address in the U.S.: _____

Procedures for college students to request an I-20 extension:

1. **Visit ISS:** Before your I-20 expires, visit the ISS office during drop-in advising times (10:30-11:30AM except Wed; or 3:30-4:30pm M-F) to talk with an ISS Advisor about the I-20 extension process. If you need to discuss your eligibility or have additional questions about your F-1 status, I-20 or visa, make an appointment with an ISS advisor by visiting the office, or call (425) 640-1518.
2. **Meet with an Academic Advisor:** Make an appointment with an Academic Advisor in Lynnwood Hall, call: 425-640-1458. If there are no appointments, please ask about your other options for seeing an Academic Advisor.
 - o When you go to your advising appointment in Lynnwood Hall, bring with you the following items:
 - Your unofficial transcript
 - Your current class schedule(s)
 - The Program Requirement Sheet for the degree you are pursuing
 - Any other applicable academic planning materials

*The Academic Advisor will do an unofficial evaluation of your college credits, then complete and sign the Advisor section of this I-20 Program Extension Form (see reverse side)

3. **Bring the completed form to the ISS office.** You may submit it to the ISS front desk to be given to an ISS Advisor.

*An ISS Advisor will review your request and contact you if any additional information is needed. Once your request is approved, you will be issued a new I-20 with a new program end date and the ISS office will contact you to ask you to visit the office to pick it up.

ISS FRONT OFFICE USE ONLY:

Received by: _____ **Date received:** _____ **Given to (advisor):** _____

ISS ADVISOR:

Approved Database updated SEVIS updated / I-20 issued **Advisor initials:** _____

Note: _____

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Faculty/Academic Advisor to Complete:

The student named on the previous page is requesting an extension of his or her student immigration status (i.e. "I-20 extension"). This form is designed to facilitate the communication of academic information required by US immigration regulations to the International Student Services office for the purpose of granting an extension. **Please complete the form in full and return it to the student.**

The student is engaged in the following academic program:

Degree or Certificate: _____ Major: _____

Number of credits remaining to complete the degree/certificate requirements: _____

Student is expected to complete the degree / certificate: YEAR: _____ Quarter: FALL WINTER
 SPRING SUMMER

Is this student making normal progress towards completion of his or her current program? YES NO

This student has not yet completed the current program of study due to (please check any one that applies):

- Delay caused by a change in major field of study or degree program
- No unusual delay. The original length of time given to complete studies was not sufficient for an average student in this program.
- Student needs additional courses to complete degree requirements.
- Student needs additional courses for university transfer.
- Other compelling academic reason for delay : _____

Remarks: _____

Faculty/ Advisor Name: _____ Title: _____
Signature: _____ Date: _____
Phone # / Extension: _____ E-mail: _____
Office/Department: _____