

**Industry Advisory Board (IAB)**  
**Meeting Notes for Jan 19<sup>th</sup>, 2023**  
**Edmonds College Construction Management Program**

<b>Attendees</b>		Berenice Kablan, Alumna
Gordon Hale, Superintendent BNBuilders	Darin Stephens, PE and Dir. of Construction Management Services, Perteet, Inc.	Justin Flittie, Student
Kevin Plumacher, LeBlanc Floors	Patrick Kolanda, Dept Head and Instructor, EDC	Justin Parks, Student
Darylene Dennon, Solid Energy, Inc	Moni Mungin, Instructor, EDC	Chester Gao, Student
Rob Kilmer, Deputy Director Inspection, City of Medina	Ed Vanderbogert, Dept Head Emeritus, EDC	Sean Adams, Student

Item	Notes	Action	When
Patrick Updates			
Dave Retiring	Dave wants to retire. When he does, will he be replaced? In the current climate, not a guarantee. IAB needs to advocate to ensure that Dave is replaced with a FT instructor. President of College and Dean of Business School are key decision makers. <ul style="list-style-type: none"> <li>- Enrollment will help decide (it's a business)</li> <li>- Keep a log of enrollment inquiries and advising (I'm advising 2x as many students as other dept. enumerate it.)</li> <li>- Keep meeting minutes</li> <li>- Calls to Dean could help</li> </ul>	--	--
Codes Instructors	Jeannie Vaughn wants to retire. Moni is shadowing codes class right now. We need a replacement (multiple classes). We can also consider people from the community who can teach.	--	--
	Darylene has a friend who might be interested in IRC codes (Diane Glen). She is a teacher already and has participated in IAB before.	Darylene to follow up	Feb 1
Enrollments	These are stable and going up but have not bounced back since Covid.	--	--
Competing Programs	Note local competing programs—Renton, Pierce, S. Seattle, etc.	--	--
Articulation Agreements	Various programs to help students transfer to advanced learning. UW (not anymore), WSU (Still OK), Indiana State (New, being formalized—one of our alums attends), Pierce College (TBD—one of our alums attends), Sno-Isle Trades (A K-12 program, New--In progress)	--	--

Admin Issues	Dean of Business invited. Needs to be here. We might consider how we can get him here...	--	--
Outreach	MBA and MBA/NAHB student chapter—A resurrected relationship in the past year. We are continuing to strengthen ties. CMSA point person needed (in addition to faculty and IAB)	Sean--CMSA to designate point person	Feb 1
	AGC (TBD)—We need to build a relationship with this org. CMSA point person needed (in addition to faculty)	Sean--CMSA to designate point person	
	AGC (TBD)—We need to build a relationship with this org. IAB point person needed	IAB--Darylene knows people	Feb 1
Accreditation	Site visit this year: A visit from four accreditors They meet with college reps, faculty, students, IAB, have a site visit, etc. There's a lot of paperwork to renew it. Culminates with a dinner.	--	--
IAB	We need an officer to coordinate projects. (Do we need to do more recruiting?)	TBD	
Job Descriptions: Bldg. Inspector, Others	Need job description for internship (building inspector jobs/interns) – Rob Rob is a great resource; needs guidance crafting a job description. Moni can help craft this and reach out to resources. We will also want assistance on the classification of jobs. Things to consider: (1) Different student needs (new grad vs. FT student intern vs. PT student) (2) What employers are willing and able to provide (3) Legalities around how employment is represented; e.g., capstone, job shadow, and internship all have different meanings.	Moni to follow up with Rob	
	Ronnee in the career center knows a whole lot about this and job classifications.	Moni to follow up w/ Ronnee	End of Jan
	Darylene knows a whole lot about workforce programs and various kinds of job, internships, job shadowing... We'll want her input.	Moni to follow up w/ Darylene	End of Jan
Meadowdale: Blueprint Reading Room	Meadowdale 221 Room is an important win for us. When people visit the campus, then want to look at a facility or meeting place. We have an opportunity to customize it and give it some identity. <b>MDL 1 Technology:</b> Four workstations—We're open to ideas for plans reading room. <b>MDL 2 Furniture:</b> TBD. <b>MDL 3 Light Décor and Customization:</b> TBD—We use school resources for some work (designated subs) and IAB/community resources for other things.	--	
Meadowdale: Student lounge	<b>MDL 4 Student Lounge:</b> Don't forget us... From student perspective, need a place to meet, work, build community. (Note: Other programs have places; e.g., SET building and MESA rooms.)	--	

	Students are also willing to petition... College needs to step up.		
Meadowdale: Curricula and Resources	<p><b>MDL 5 Curricula/Study Resources:</b> We could use civil drawings—not necessarily an entire set, can anyone help? Darin: “We can help...” [Add-On Notes per Moni:] (1) We also need commercial drawings (2) Print is great for a reading room; however, high-quality digital renderings are optimal for class because they can be used with Bluebeam and Procore.</p>	Patrick to follow up with Darin	Feb
Making the Case for Exec Support	<p>Making the Case for Dean and Exec Level Support at the College Message(s): “Programs like ours are vital to the economy.” “Hey, our grads are working on these projects. In fact, we are a talent pipeline”</p> <p>Part of making the case for resourcing, FT faculty, etc. to the Dean is to highlight the big projects around town. Highlight some of the big projects: Sound Transit. Everett Link.</p> <ul style="list-style-type: none"> <li>- Look at how much revenue they will generate.</li> <li>- How many jobs are created?</li> <li>- Look at how these projects transforming the community?</li> <li>- Note that our grads are working on these...</li> </ul> <p>It’s great PR for the college as our grads get jobs and prospective students see opportunity, etc. <b>MDL 6 Internal Marketing</b> - TBD [We might consider how to get the word out about these big projects and others in several places: newsletter, school newspaper, MDL hallway, etc.]</p>	TBD	
Other			
Meadowdale: Hallway, Highlight Sponsors	<p><b>MDL 7 Hallway Decor</b> [Moni and Rob. Side conversation after IAB Meeting] Rob: It would be nice to feature our sponsors in the hallway outside class. They could post information about the org, student reps, QRC code link to jobs database, etc. &gt;&gt; MBA, Veca, etc.</p> <p>Note: We need to make sure industry postings meet school advertisement policy</p>	Moni to check on school adverts policy w/ Patrick	
Meadowdale: Hallway, History	<p><b>MDL 8 More Hallway Décor – History Exhibit</b> [Another Side Conversation – Various People]</p>	TBD – Darylene and Ed have contacts who know the history	

	The history of MBA and Edmonds College Const Mgt program needs to be written and posted. Could a write-up and placard be placed in the Hallway? [Moni Note: Could we have a bigger exhibit in the library or in the business school hallway?]		
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**Sign-In Sheet**

IAB Sign In 1-19-23

EMAIL & PHONE PLEASE

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