

**BAS-CYFS APPLICATION CHECKLIST**

The Bachelor of Applied Science (BAS) in Child, Youth, and Family Studies (CYFS) is an evening/hybrid program that builds on professional-technical associate degrees, such as the Associate in Applied Science – Transfer (AAS-T), in Early Childhood Education, Human Services, Addiction Studies, or Family Support Studies, for a total degree of 180 credits. Edmonds CC is accredited by the Northwest Commission on Colleges and Universities and the program is approved by the Washington State Board for Community and Technical Colleges.

\*Meeting minimum requirements does not guarantee admission.

- If you are a new student to Edmonds CC, [apply for general admission](#)
- Complete an AAS-T, or equivalent degree\*, in Early Childhood Education, Human Services, Addiction Studies, or Family Support Studies prior to the start of the BAS degree.
  - \*Students with a different associate’s degree in one of these areas are encouraged to consult with the Program Manager to determine equivalency prior to applying. Please visit the [BAS-CYFS website](#) for contact information.
- Minimum cumulative 2.5 GPA and minimum grade point of 2.0 in core courses of the AAS-T, or equivalent degree, in specified fields.
- \$25.00 non-refundable BAS-CYFS application fee [page 2].
- Application Form [page 3] and Supplemental Form, if applicable [page 4].
- Personal Statement, two to three pages in essay form following prompts [page 5].
- Two Recommendation Forms – Professional [Separate link on BAS-CYFS website].
- Current Resume: describe relevant work experience and skills – including internships, practicum, work study, and volunteering activities – and length of time at each.
- Unofficial transcript(s). Official transcript(s) will be requested upon acceptance into the program.

Please see the last page, page 6, for application submission options [mail, drop off, or electronic].

**IMPORTANT DATES**

Completed applications received between **March 5 through May 21, 2018** will receive first consideration. Applications received after May 21, 2018 will be reviewed based on space availability.

**Financial Aid Deadline for Fall: July 16, 2018**

**Start of Fall Quarter 2018: September 17, 2018**



**CHILD, YOUTH, AND FAMILY STUDIES  
BACHELOR OF APPLIED SCIENCE APPLICATION FALL 2018**

**NON-REFUNDABLE BAS-CYFS APPLICATION FEE**

If paying in person, please provide this form to the Cashier's Office on the first floor of Lynnwood Hall at Edmonds CC to pay for the \$25.00 non-refundable BAS application fee. To pay via mail, please mail this completed form to the address below. To pay with credit card over the phone, please call 425.640.1563 and state you are paying for the \$25.00 BAS application fee.

Payments are accepted by cash, check, money order, and all major credit cards.

Date:
Name:
Student ID Number:
Amount: \$25.00 BAS Application Fee

**Payment options:**

- Pay by phone using your VISA, Mastercard, or Discover card: 425.640.1563. State you are paying for the \$25.00 BAS application fee.
- Pay in person on the first floor of Lynnwood Hall. Provide this completed form.
- Mail a check or money order and this completed form to:

Cashier's Office  
Edmonds Community College  
20000 68th Ave. West  
Lynnwood, WA 98036

Make sure your Student ID number is on your check or money order and that you mail it in plenty of time to meet the application deadline.



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**APPLICATION FORM (Typed)**

Please **do not** fill out by hand.

<b>DEMOGRAPHICS</b>	
Edmonds CC Student ID Number:	Birthdate:
Last Name:	Previous Last Name(s):
First Name:	Middle Name:
Student EdMail:	Alternate Email:
Day Telephone Number:	Evening Telephone Number:
Address Number and Street, Apt. #:	
City, State, Zip Code:	

<b>ACADEMIC HISTORY (if additional room is needed, attach another page)</b>			
Educational Institution (no abbreviations), Location	Years Attended	Graduated?	Degree Earned
Last College:			
Other College:			

<b>PRACTICUM, INTERNSHIP, AND VOLUNTEER (if additional room is needed, attach another page)</b>			
Name of Placement	Start/End Date	Phone Number	Position/Title
Most recent:			
Previous:			

<b>RELEVANT EMPLOYMENT (if additional room is needed, attach another page)</b>			
Name of Employer	Start/End Date	Phone Number	Position/Title
Most recent:			
Previous:			

<b>SIGNATURE</b>	
Please review your application for accuracy. If you agree the information on this form is complete and correct as states, please sign below. Electronic signature represents valid signature.	
<b>Applicant Signature:</b>	<b>Date:</b>



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**SUPPLEMENTAL FORM – EQUIVALENCY (Typed)**

Please **do not** fill out by hand.

Please fill out this form if you are a prospective student **from another college other than Edmonds CC and/or have a different degree than the AAS-T** in Early Childhood Education, Human Services, Addiction Studies, or Family Support Studies.

Did you complete an Associate’s Degree?
Name of Institution and Degree:
Did it include at least 60 credits of core courses in one of the specified disciplines?
Name of discipline:
Number of credits:
Did you complete at least 25 credits of General Education courses?

Please list at least one course and number of credits you have completed in each distribution area:

Distribution Area	Institution and Course Name	Number of Credits
<b>English</b>		
<b>Math</b>		
<b>Humanities</b>		
<b>Natural Science with Lab</b>		
<b>Social Science</b>		

Equivalency will be determined through further comparison of your educational history and the requirements for admission to the BAS in Child, Youth, and Family Studies. Please include your unofficial transcript(s) and course description(s), if available, for accurate review of eligibility. If there are more questions, you will be contacted.

**PERSONAL STATEMENT (Typed)**

This writing sample is a key component of the BAS-CYFS application and will be scored with a heavier weight. Please write a two- to three-page, double-spaced, 12 point font, personal statement in essay format clearly addressing all of the following prompts:

- 1) Describe your personal and professional goals, and how this degree will help you achieve them.
- 2) Explain what you learned from practicum, internship, volunteer, and/or work experiences and how this applies to your professional career.
- 3) Provide an example of how you have overcome a challenge or hardship in your life and how this will help you succeed in this BAS program.
- 4) Describe why you are interested in this interdisciplinary program with the integration of Early Childhood Education and Social and Human Services coursework.
- 5) Include any additional thoughts for the selection committee that have not been previously addressed and would be important to provide.

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**Thank you for your application.**

Please refer to the BAS Application Checklist on the first page to be sure you have completed all steps of the application process. Recommendation forms are available in a separate link on the BAS-CYFS website and submission options are listed at the end of this packet.

If you have more questions about the program or the application process, please contact the BAS-CYFS Program Manager, Teresa Lin, at [teresa.lin@edcc.edu](mailto:teresa.lin@edcc.edu) or 425.640.1605.

You may also check out the Frequently Asked Questions (FAQ) on the BAS-CYFS website at [edcc.edu/cyfs](http://edcc.edu/cyfs)

The college provides equal opportunity in education and in employment per state and federal law. The college prohibits discrimination against any person due to race, color, religion, national origin, sex (gender), disability, sexual orientation, age, citizenship status, marital status, veteran status, or genetic information. For questions about our nondiscrimination policy or gender equality and athletic teams, call our Title IX Compliance Officer, the Associate Vice President of Human Resources and Title IX Compliance, **425.640.1647**.



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**SUBMIT APPLICATION**

**First Consideration:** Completed applications received between **March 5 through May 21, 2018.**

Applications received after May 21, 2018 will be reviewed based on space availability.

Applicants will receive a confirmation email from the Program Manager after the application has been received. Next steps will be outlined in that email.

**EMAIL:**

Subject Line: BAS-CYFS Application\_firstinitial.lastname

Email: cyfs@edcc.edu

**MAIL:**

Attn: BAS-CYFS Program Admissions

Edmonds Community College

20000 68<sup>th</sup> Ave. W

Lynnwood, WA 98036

**DROP OFF:**

Attn: BAS-CYFS Program Admissions

Print and Mail Center, Mountlake Terrace Hall 100C

Edmonds Community College

20000 68<sup>th</sup> Ave. W

Lynnwood, WA 98036