



College in the High School (CHS) Associate Faculty Assignment Agreement 2017-18

CHS Associate Faculty: _____
has been appointed CHS Associate Faculty by the _____ Department for
_____ CHS course during the academic school year at _____ High
School.

Students will have the option to enroll for college credit:

First Semester for _____ Second Semester for _____

_____ will be working with you as Faculty
Coordinator/Liaison in accordance with the provisions of Chapter 392-725 WAC
“College in the High School Rules” and National Alliance of Concurrent Enrollment
Partnerships (NACEP) as outlined in the Edmonds CC CHS Handbook. The primary
responsibility of the CHS Faculty Coordinator/Liaison is to ensure that the quality of each
CHS course is equivalent to the on campus course in terms of curriculum, delivery, rigor,
assessment and classroom management.

I understand the stipend of \$35 per registered student each registration period will be
based upon a minimum enrollment of 10 students and contingent on completion of the
CHS Associate Faculty responsibilities as outlined in the CHS Handbook. This will include
classroom observation(s) and professional development which will be coordinated with
the Faculty Coordinator/Liaison.

I have received a copy of the Edmonds CC CHS Handbook and understand the
requirements of this assignment.

Associate Faculty Date

- Attachments:
Responsibilities of CHS Associate Faculty
Recommendations/Details for Classroom Observation
Faculty Coordinator/Liaison Classroom Observation Form
Suggestions/Summary of Professional Development Provided to CHS Associate Faculty Form