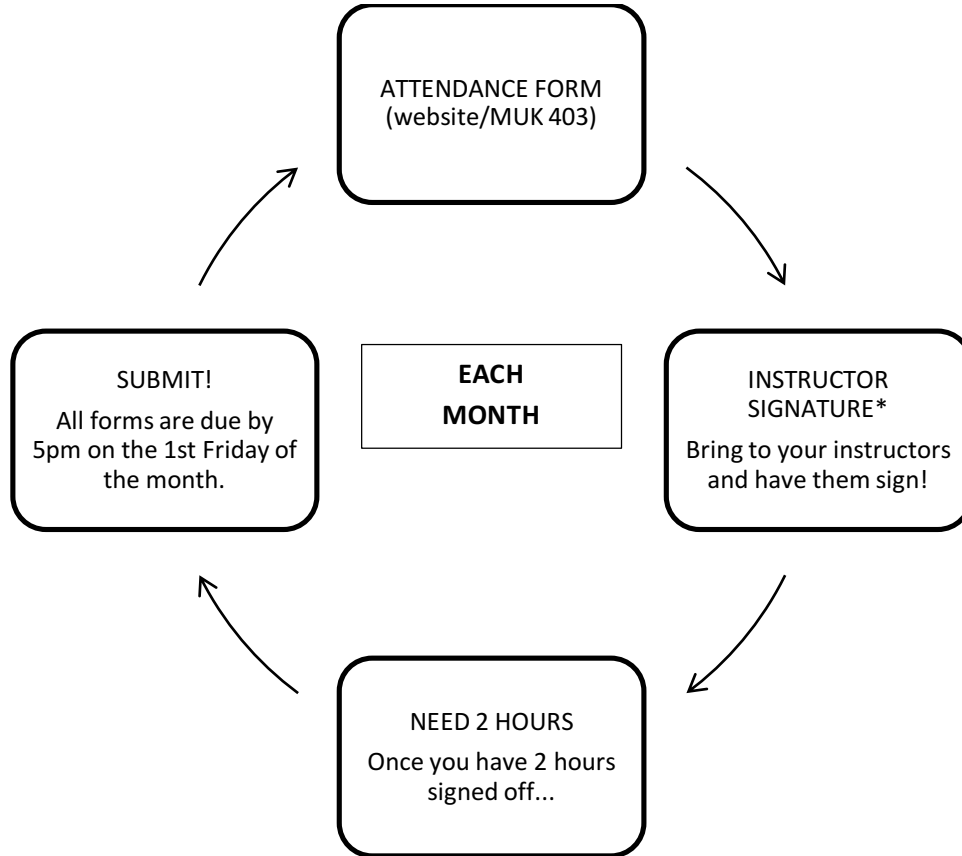


EdCAP

Satisfactory Attendance Policy

EdCAP students must maintain and document attendance in all classes. Students should attend every class meeting.

In the event of an emergency, please notify instructors and advisers and make arrangements for makeup work.



If I don't do this, what happens?

Attendance Review

You will be placed on Attendance Review for the following quarter.

- This means that next quarter you will not be able to take any out of division/college level classes (for example: PE120, ENGL&101, BUS101).
- You will be asked to meet with your adviser for the remainder of the current quarter AND next quarter to ensure you don't miss your attendance again! We want you to be successful!

I understand that if I don't turn in my attendance every month this quarter I will lose the opportunity to take out of division/college level classes next quarter.

Student Signature: _____ Print Name: _____ Date: _____

*If you are worried about this, talk to your adviser!

2017-2018