

EdCAP Special Education Options Packet

Prior to enrolling in classes at EdCAP, you will need to decide if you would rather Dual-Enroll to receive Special Education services or Revoke Services.

At this time, your EdCAP application is on hold and you will not be able to register for EdCAP classes until this letter is returned with the appropriate documentation (HS Class Schedule or Revocation paperwork).

If you are unsure which option is right for you, please reach out to your current IEP case manager.

Option 1 - Dual-Enroll:

Students who dual-enroll wish to keep their Special Education services while enrolled in EdCAP part-time.

- You will maintain part-time enrollment in your home high school where you will receive special education services as indicated on your current IEP.
 - If you live outside of the Edmonds School District, please see additional information on page 2.
 - Attendance must be maintained at both schools, you may be dropped from your classes after 20 consecutive days of non-attendance.
- You will take classes on a part-time basis at EdCAP.
- You will maintain all rights and privileges as a Special Education student.
- You will be responsible for transportation between the two campuses.

If you are interested in Dual-Enrolling, follow the enrollment checklist on page 2.

Option 2 - Revoke Services:

Students who revoke services wish to discontinue receiving special education services. Students would be full time students at EdCAP.

- You must reach out to your current IEP case manager at your high school to request/discuss revoking services
- Revocation paperwork can be completed at your high school by your school psychologist and/or Special Education Teacher
- Students under the age of 18 will need a parent or guardian to revoke consent for services.
- You will need to complete this paperwork and return it to the EdCAP office.

Note: If you revoke services, you relinquish your rights as a special education student. This includes alternative options to pass the State Testing Graduation Requirement and your right to specially designed instruction. We recommend you discuss this option thoroughly with your current IEP case manager and family to determine if this is the best option for you and your current situation. If you change your mind after revoking services, you would need to request a Special Education Evaluation.

If you are interested in revoking consent for services, follow the checklist on page 3.

I understand what I need to complete to either become a shared student or revoke consent, and I understand I will not be able to register for classes at EdCAP until I have completed one of these options:

Student Signature: _____

I want to be a SHARED STUDENT and dual-enroll with a high school and EdCAP.

If YES, complete the checklist below. If NO, continue to the next page for the checklist about how to revoke consent for IEP services.

Edmonds School District Students:

- I need to contact my IEP case manager at my home high school to discuss which classes I need to take for Special Education.
- I need to make a plan for transportation between EdCAP and the high school.
- I need to get a copy of my class schedule with my SpEd classes and bring it to the EdCAP office.
 - This will allow you to register for classes at EdCAP.

Out of District Students ONLY:

- I need to provide my IEP to the EdCAP office.
 - This will start the process to assign you to a high school in ESD where you will receive your SpEd services.
- Once I am assigned to a high school:
 - I will need to go to the assigned high school to register for my SpEd classes.
 - I need to make a plan for transportation between EdCAP and the high school.
 - I may ask for an IEP meeting to discuss services and meet my new case manager.
- I need to get a copy of my class schedule with my SpEd classes and bring it to the EdCAP office.
 - This will allow you to register for classes at EdCAP.

I understand that as a shared student, I am responsible for transportation between the two campuses and will attend classes at both the high school and my classes at EdCAP.

Continued enrollment as a shared student is contingent on regular attendance at both campuses, I may be dropped from my classes if I stop attending.

If I feel dual enrollment stops working, I will contact my case manager, both at EdCAP and at the high school, and let them know so we can make a plan.

**Once checklist is completed, in order to register for classes, please return with HS Class Schedule to:
EdCAP Program Specialist | EdCAP Office Mukilteo Hall 403**

Contact 425-640-1669 with any questions.

I want to **REVOKE CONSENT for IEP Services.**

If YES, complete the checklist below.

If NO, return to the prior page to complete the checklist of steps to become a shared student.

Edmonds School District Students:

- I need to contact my IEP case manager and/or School Psychologist at my home high school to discuss my decision to revoke.
- I need to complete revocation paperwork with the School Psychologist or my IEP Case Manager and bring a copy of the paperwork to EdCAP.

Note: If you are under 18, your parents/guardians will need to request and sign the revocation of services.

Out of District Students ONLY:

- I am still enrolled in my home school district.**
 - I need to contact my IEP case manager and/or School Psychologist at my home high school to discuss my decision to revoke.
 - I need to complete revocation paperwork with the School Psychologist or my IEP Case Manager and bring a copy of the paperwork to EdCAP.

Note: If you are under 18, your parents/guardians will need to request and sign the revocation of services.

- OR -

- I am no longer enrolled in my home district.**
 - I need to re-enroll in my home district.
 - I need to request to meet with my IEP Case Manager or School Psych to discuss your decision to revoke consent for services.
 - I need to complete revocation paperwork with the School Psychologist or my IEP Case Manager and bring a copy of the paperwork to EdCAP.

Note: If I am under 18 (Any student who is homeless may re-enroll themselves), my parents will need to re-enroll me and request revocation.

**Once checklist is completed, in order to register for classes, please return with revocation paperwork to:
EdCAP Program Specialist | EdCAP Office Mukilteo Hall 403
Contact Chelsey.Berry@edcc.edu with any questions.**