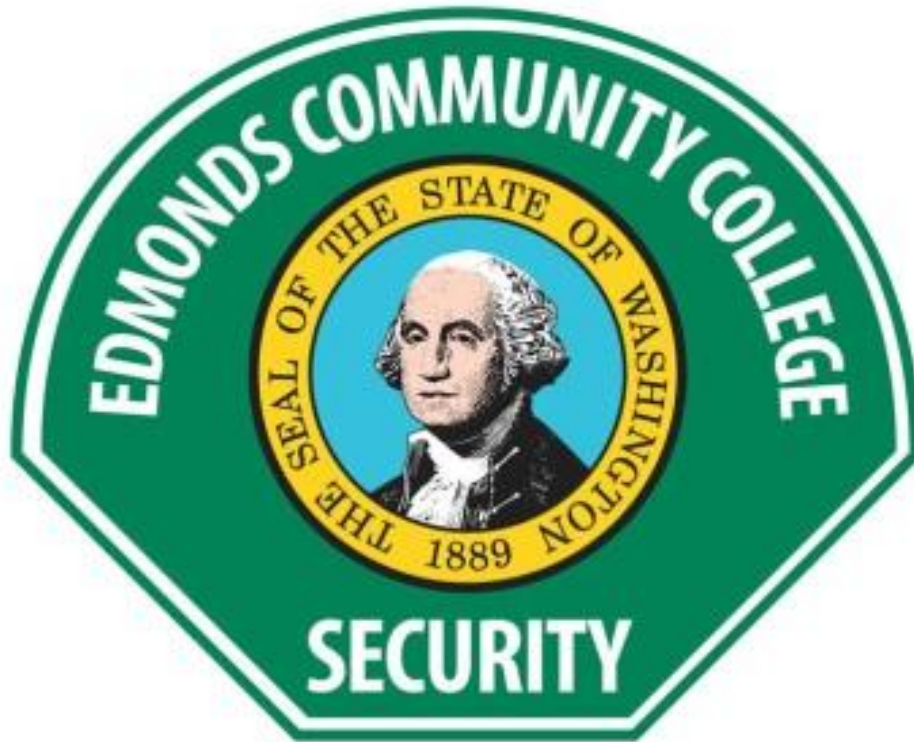


**2013  
Annual Security Report  
And  
Clery Act Compliance Information**



# **Your Right to Know: Safety at**



Edmonds Community College  
Safety & Security Department  
10/1/2013

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## **Safety & the Edmonds Community College Community**

Safety on the Edmonds Community College Campus is a concern for students, parents, and college employees. Education – the business of the college – can only take place in an environment in which each student and staff member feels safe. The college administration recognizes this and has made security a top priority.

Edmonds Community College has a small town feel and a neighborly attitude. The crime rate is low, but crime prevention is a high priority among community members. The Campus Security staff is experienced and proactive, and the students and staff all share in the responsibility of making Edmonds Community College a safe place to study and work.

This report is written in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998*. The report contains the mandated information about current campus policies concerning safety and security issues and the required crime statistics.

## **Campus Safety & Security Mission Statement**

The Campus Security Department is service oriented and works to facilitate the safety and security of the students, staff, faculty, visitors, and property of Edmonds Community College.

## **Campus Safety & Security Operations**

Edmonds Community College provides full service security protection to the campus community through the Campus Safety and Security Department, which operates 24 hours a day. The Campus Security Department works to facilitate the safety and security of the students, staff, faculty, visitors, and property of Edmonds Community College. The Security Department is a service-oriented organization that promotes safety, security, education, and personal responsibility. It coordinates all safety operations on campus. The department consists of the Interim Director and Associate Director of Security, two Campus Security Sergeants, seven Campus Security Officers, five part-time officers, three Student Assistants, and one Administrative Assistant.

Student patrol persons receive training in basic campus safety procedures and emergency procedures. Campus Security Officers are not armed. They conduct frequent foot and vehicular patrols of the campus to secure all academic and administrative buildings and to maintain a high visibility to deter misconduct. In addition, an escort service is provided in the evening and nighttime hours.

Campus Security Officers enforce all college rules and regulations and patrol the campus with an emphasis placed on crime prevention and education. The Campus Safety and Security Department maintains a close working relationship with local, county, and state police agencies. The department encourages the prompt reporting of all crimes and attempted crimes, and summons the City of Lynnwood Police and/or Fire Departments when warranted.

## **General Security Procedures**

The Edmonds Community College campus is well lit and further improvements in campus lighting are continually being made in parking lots, in areas with heavy landscaping, and along sidewalks and pathways frequently traveled by students.

Lighting and shrubbery tours are conducted at least once an academic year by representatives of Campus Security and Facilities. Safety and security concerns are identified and recommendations for improvements made.

Edmonds Community College students, faculty and staff have access to academic, recreational and administrative facilities on campus. The public may attend cultural and recreational events on campus, with access limited to the facilities in which these events are scheduled.

The college's trespass policy is as follows:

Only those persons having legitimate business with Edmonds Community College, members of the college community, and their invited guests are permitted on campus. The college reserves the right to exclude all persons not conforming to acceptable behavior from these premises. Those who disregard this warning are considered in violation of the Washington criminal trespass code and liable to prosecution.

College Security officers may escort non-members of the college community off the college campus. College disciplinary action may be taken in the event of a college community member in a limited access facility with no legitimate purpose. Officers may serve verbal or written trespass notices on nonmembers of the college community present on campus. If a person served with a prior trespass notice reappears on campus, or if a person is found in a posted facility with no legitimate purpose in that building, he or she is subject to immediate arrest.

In the Guidelines for Student conduct, Edmonds Community College has forbidden on campus or at college functions the, "possession, use or sale of firearms, explosives, dangerous chemicals, substances or instruments or other weapons which can be used to inflict bodily harm to any individual or damage on the building and grounds of the college." Any student who violates this guideline will be subject to disciplinary action up to and including expulsion.

## **Campus Safety & Security Contact Information – Contacting Help on Campus**

Edmonds Community College  
Woodway Hall, Room 214  
68<sup>th</sup> Ave W  
Lynnwood, WA 98036

An on-duty Security Officer can be reached 24.7/365 at 425-754-0154, with a secondary Officer often available at 425-754-0192. In addition, 9 yellow security call boxes are located outside of buildings across campus to facilitate speedy contact with an on-duty Officer. In an emergency, call 9-911 or 911 for city police response.

The security office is open Monday-Thursday from 6:30am to 5:00pm, and Friday from 8:00am to 4:00pm. The security office phone number is 425-640-1501 for information, non-emergency issues, and parking concerns. Contact can also be made by email at [security24.7@email.edcc.edu](mailto:security24.7@email.edcc.edu) if preferred.

These numbers are listed in the campus directory and on the college website, and posted in every classroom in the red "Emergency Procedures" packet. Many campus phones have the numbers posted on them as well.

## Community Emergency Contacts

· Lynnwood Police Emergency	911 (9-911 on campus)
· Lynnwood Police Non-Emergency	425-670-5600
· Lynnwood Fire Non-Emergency	425-670-5300
· <b>On-Duty Security Officer 24/7 (Emergency)</b>	<b>425-754-0154</b>
· <b>Secondary Security Officer</b>	<b>425-754-0192</b>
· <b>Safety &amp; Security Department Office</b>	<b>425-640-1501</b>
· Main Campus Line	425-640-1459
· Counseling Center	425-640-1358
· 24-Hour Crisis Line	425-258-4357 or 800-584-3578

## How to Confidentially Report a Crime

Reports of a criminal incident, whether as a victim, witness, or third party, can be made in confidence to the following offices. Further options will be discussed with the reporting party.

· Campus Safety & Security (Woodway 214)	425-640-1501
· Student Services (Lynnwood Hall 142)	425-640-1375
· Services for Students with Disabilities (MLT 159)	425-640-1320
· International Student Services (Glacier/North Duplex)	425-640-1518
· Counseling and Resource Center (Mountlake Terrace Hall 145)	425-640-1358

Without disclosing any names, Campus Security will promptly notify the college community of reported crimes that are considered a potential threat to the community. This will allow the college community to take steps to prevent similar occurrences of this crime.

## Security Crime Log Information

Crime log information appears on the Edmonds Community College website at [www.edcc.edu/security/](http://www.edcc.edu/security/)

The daily security crime log provides monthly reports from January 2010 to the present. Hard copy crime and arrest logs for the current year may be made available to the public during normal weekday business hours except during holidays and school closures.

Any portion of the log beyond 60 days, if not immediately available, will be made accessible within two business days of a request for public inspection. The only exceptions in the posting of crimes reported and/or investigated are:

- If the disclosure is prohibited by law, or
- If the disclosure would jeopardize the confidentiality of the victim.

Posting of crimes reported and/or investigated may be temporarily withheld in some cases if the release of information would:

- Jeopardize an ongoing investigation,
- Jeopardize the safety of an individual,
- Cause a suspect to flee or evade detection, or
- Result in the destruction of evidence.

Information temporarily withheld from the log for any of the above reasons will be posted when the adverse or harmful effects are no longer likely.

Select security incidents on campus and in the nearby community are also reported to the college community by the semiweekly student newspaper, *The Triton Review*. A reporter from *The Triton Review* contacts representatives of college security to discuss recent incidents. However, the college security office has no editorial control over what does or does not appear in *The Triton Review*.

## Timely Warnings

In the event that a situation arises either on or off campus that, in the judgment of the Director or Associate Director of Security, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued by college email to faculty, staff and students. Warning posters will also be placed on the doors to the main campus buildings. The semiweekly student newspaper, *The Triton Review* may, or may not, choose to run the timely warning announcement.

Depending on the circumstances of the crime, especially in situations that could pose an immediate threat to the community and individuals, the Security Director or Associate Director may also post a notice on the campus-wide electronic bulletin board on the college Web site, [http://security.edcc.edu/\\_alert.php](http://security.edcc.edu/_alert.php). The electronic bulletin board is immediately accessible via computer by all faculty, staff, and students. Anyone with information warranting a timely warning should report the circumstances to Campus Security by phone (425-754-0154) or in person at Woodway 214.

## Alcohol & Drug Policies

Edmonds Community College Edmonds Community College adheres to the Drug Free Schools and Communities Act of 1989. College security officers enforce all college policies (and call in Lynnwood Police when the situation warrants it) concerning the purchase, possession, consumption, sale and storage of alcoholic beverages and drugs, including the following:

- Individuals must be 21 years of age to buy, possess or drink alcoholic beverages.
- Alcoholic beverages may not be sold or furnished to any person who at the time of sale or exchange is visibly under the influence of alcohol.
- Falsely representing one's age for the purpose of purchasing or possessing alcohol is against state law.
- Drunkenness and possession of open containers of alcohol in public areas are prohibited by law.
- The unlawful or unauthorized manufacture, distribution, dispensation, possession or use of alcohol and other drugs in the work place is prohibited.
- Impairment in the work place from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes) is prohibited.
- Alcoholic beverages may not be possessed, distributed or consumed at events open to the general college community and held on college property, except when specific written approval has been obtained for the event in advance. Sponsors are responsible for assuring that all persons in attendance at an event comply with state alcohol law and college alcohol policy.
- No student shall possess or distribute an illegal drug, as defined by the Washington Uniform Controlled Substances Act, RCW 69. Such possession or distribution is prohibited in any building or on any property owned or operated by the college. Possession is defined to include any area or property for which the student is responsible.

Convictions for violations of these laws could result in fines, loss of driver's license, and imprisonment. College sanctions could include penalties ranging from suspension, expulsion, and denial of registration.

Many physical and psychological health risks are associated with the abuse of alcohol and other substances, including the following:

- difficulty with attention and learning
- physical and psychological dependence
- damage to the brain, liver and heart
- unwanted sexual activity
- accidents due to impaired judgment and coordination

Edmonds Community College provides a healthy and safe learning environment. The college does not permit students whose behavior, judgment, or functioning is impaired by alcohol and/or drugs to attend classes or participate in college activities. The Counseling Center provides referral services but no direct treatment for alcohol or drug related problems.

**Community resources include:**

- Alcohol and Drug 24-Hour Helpline 206-722-3700
- National Help and Referral 800-996-3784
- CARE Crisis Line 24-Hour (<http://www.voaww.org/>) 425-258-4357 or 800-584-3758
- Sno-King Alcoholics Anonymous ([www.alcoholics-anonymous.org](http://www.alcoholics-anonymous.org)) 425-672-0987

## Tobacco Policies

Edmonds Community College allows tobacco use only in specifically designated outdoor areas. These do not include college parking lots. The tobacco policy responds to the health and campus cleanliness concerns of students, staff and community members, and accommodates the rights of tobacco users. The policy is managed by the Office of Student Life and the Associated Students of Edmonds Community College and enforced by the Campus Safety and Security Office. Security personnel will report violations of the policy, smoking outside of the designated areas, to the Vice President for Student Services. This policy is in compliance with the Washington State Clean Air Act, RCW 70.160.075.

The locations of the tobacco use kiosks/areas are as follows:

- West side of Snoqualmie Hall
- Northwest side of Mountlake Terrace Hall
- East breezeway of Alderwood Hall
- West side of Mukiltio Hall (Parking Lot P)
- Northeast side of Clearview
- Southwest side of Seaview
- North of Rainier Hall (Parking Lot D)
- Northeast side of Gateway

## Missing Student

If a member of the college community has reason to believe that a student is missing, all possible efforts are made to locate the student to determine his or her state of health and well-being through the collaboration of college security and the Vice President for Student Services. The security department will enlist the aid of the neighboring police agency having jurisdiction. Concurrently college officials will endeavor to locate the student through contact with family, friends, associates, and/or employers and determine whether the student has been attending classes, labs, recitals, and

scheduled college meetings; or appearing for scheduled work shifts.

Family members or associates are encouraged to make an official missing person report to the law enforcement agency with jurisdiction. Campus security will cooperate, aid, and assist the primary investigative agency in all ways proscribed by law.

If located, the student's state of health and intention of returning to the campus is verified. If appropriate, a referral will be made to the Counseling Center.

"Suzanne's Law," requiring local police to notify the National Crime Information Center (NCIC) when someone between 18 and 21 is reported missing, was signed into law by President George W. Bush in spring 2003 as part of the national "Amber Alert" Bill (<http://thomas.loc.gov/cgi-bin/bdquery/z?d108:s.00151:>). The federal law is named after Suzanne Lyall, a State University of New York at Albany student who has been missing since 1998. Previously police were only required to report missing persons under the age of 18. This new law is intended to encourage police to begin investigating immediately when college-age people disappear, instead of waiting a day, which had been common practice.

All pertinent law enforcement agencies, be they neighboring municipal, county, or state; those located along suspected travel corridors; or place of original domicile, will be notified (through telephone, in person, via WACIC, email, or fax) and asked to assist. All agencies contacted will be informed of the status of the investigation until its conclusion.

## **Sexual Assault Prevention & Response**

Sexual assault (any assault committed with a sexual motivation or intent) includes but it not limited to sexual misconduct with a minor, indecent liberties, incest, and rape. The college Counseling and Resource Center provides crisis intervention, counseling, and community resource information and referral. A brochure on sexual assault is available at the center and online at [http://counseling.edcc.edu/\\_brochures/affected\\_by\\_sexual\\_assault.php](http://counseling.edcc.edu/_brochures/affected_by_sexual_assault.php)

The Student Life and Development division offers programs concerning sexual assault. In addition, the Security Department has published articles on Dating Violence and Domestic Violence, and Personal Safety Considerations at [www.edcc.edu/security/%5Fsafety](http://www.edcc.edu/security/%5Fsafety)

If a sexual offense occurs, the victim should:

- Go to a safe place.
- Call the Campus Security Department (425-754-0154) if the incident occurred on campus. Call the local police (9+911 or 911) if it occurred off campus.
- Contact a friend or family member.
- Do not shower, bathe, or douche.
- Do not urinate, if possible.
- Do not eat, drink liquids, smoke or brush teeth if oral contact took place.
- Keep the clothes worn during the offense. If clothes are changed, place clothes in a paper bag (evidence deteriorates in plastic).
- Get prompt medical attention.
- Do not destroy the physical evidence that may be found near the crime. If the crime occurred in the victim's home, the victim should not clean or straighten until the police have had an opportunity to collect evidence.
- Tell someone all details remembered about the assault.
- Write down all details remembered as soon as possible.



Following an incident, victims are encouraged to make a report to campus security and local police. This action does not obligate prosecution, but it does make legal action possible if the decision to prosecute is made later. The earlier an incident is reported, the easier it is to collect valuable evidence. Victims have the option of keeping their report of sexual assault in complete confidence, protecting their right to privacy.

College disciplinary action, criminal prosecution and civil suits are all options available to victims of sexual assault. The security office will report all incidences of sexual assault to the Vice President for Student Services for review. Both the victim and the accused will be given the opportunity to present the facts as they see them and both will be informed of the results of the proceeding. Sanctions for sexual assault may range up to and include suspension or expulsion from Edmonds Community College. If requested, the victim's class schedule may be changed if possible.

The use of date rape drugs facilitates sexual assault. An assailant may attempt to disguise date rape drugs in food, drink, or alcohol. The intended effects range from total incapacitation to making the victim compliant by producing feelings of well-being and short-term memory loss. Some drugs may also have an apparent aphrodisiac and intoxication effect. The drugs often produce a drunken appearance, including light-headedness, staggering, confusion, relaxed muscle tone, and amnesia that may persist up to 24 hours. Date rape drugs also carry the possibility of serious reactions including hallucinations, seizures, insomnia, anxiety, coma and even death. These drugs should not be considered harmless or socially acceptable under any circumstances. If you suspect you or someone you know has been drugged and/or assaulted, follow the steps listed above.

## **Domestic Violence**

Dating violence and domestic violence are two very similar patterns of behavior in which one person in a relationship uses emotional, physical, or sexual force to maintain coercive control over the other. According to FBI reports, in the United States a woman is beaten every 15 seconds by an intimate partner. Only five percent of intimate violence cases involve men as the victim.

Domestic or dating violence is NOT caused by the victim's behavior. The violence is not consensual. Violence is a choice made by the abuser to control his/her partner. Over time, abusive behavior may become more frequent and more severe.

Although the partner is the primary target of domestic/dating abuse, it also affects children in the household, extended family, co-workers, and even the community in general. If anyone has ever been hit or abused by a spouse, boy/girlfriend, or domestic partner, and they want to report it as a crime; they should contact their local police. The victim or the police officer will need to go to the magistrate to see about getting an arrest warrant and/or restraining order. If a warrant is issued, the offender will be arrested. An arrest warrant charges someone with committing a crime, usually assault and battery. If you are a student or employee victim, please inform college security of any such warrant or restraining order.

Edmonds Community College takes domestic/dating violence very seriously. Any on campus incidents will be thoroughly investigated and Lynnwood Police will be contacted if necessary. Any employee or student who commits domestic violence on or off campus will be subject to disciplinary action, up to and including dismissal. All members of the Edmonds Community College community need to take domestic violence and its effect on the community seriously. The college will take all reasonable measures to foster a safe environment for all employees and students.

## Dating Violence

Edmonds Community College provides on-campus security, referral services, education, and victim services to combat violence against all persons. "Dating violence" is defined as violence committed by a person "who is or has been in a social relationship of a romantic or intimate nature with the victim;" and "where the existence of such a relationship shall be determined based on a consideration of...the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship" 20 U.S.C. 1152(f)(1).

The college Counseling and Resource Center offers support for individuals who have experienced dating violence which may include crisis intervention, personal counseling, support groups, and/or resource and referral assistance. Counseling is also available for friends and partners of people who have experienced this kind of violence.

The Counseling and Resource Center does not limit its services to those who are victims of sexual assault. It is committed to enhancing the development of students by supporting, educating, and collaborating with them as they learn to make healthy choices. The college supports the following:

### **Dating Bill of Rights**

From the Texas Council of Family Violence: Dating Violence Anti-victimization Program (<http://www.tcfv.org>) and the Snohomish County Sheriff's Office

#### **I have the right:**

- To ask for a date.
- To refuse a date.
- To suggest activities.
- To refuse any activity.
- To have my own feelings and express them.
- To have my values and rights respected.
- To tell my partner when I need affection.
- To refuse attention.
- To have friends and space aside from my partner.

#### **I have the responsibility:**

- To determine my limits and values.
- To respect the limits of others.
- To communicate clearly and honestly.
- To not violate the limits of others.
- To ask for help when I need it.
- To be considerate.

A student victim of sexual assault or dating violence has the right, in addition to filing charges through the criminal justice system, to file a complaint with the Vice President for Student Services, relative to acts of violence toward them or another committed by Edmonds CC student(s). It does not matter whether the act of violence occurred on or off-campus since the college reserves the right to hold students accountable for certain types of off-campus behavior. Disciplinary action will result if a student's behavior jeopardizes the educational atmosphere or mission of the institution. Examples of such off-campus behavior would include but not be limited to crimes of violence, sexual assault and/or alcohol or drug violations.

**Campus resources for dealing with dating violence:**

- Counseling and Resource Center (Lynnwood Hall 145) 425-640-1358
- The Equity and Diversity Center (Triton Union Building 135) 425-640-1538
- Campus Safety and Security Office (Woodway 214) 425-640-1501
- On-Duty Security Officer (24-Hour) 425-754-0154

**Community resources include:**

- Lynnwood Police (<http://www.ci.lynnwood.wa.us/police/>) 911 (9-911 on campus)
- CARE Crisis 24-Hour Line (<http://www.voaww.org>) 425-258-4357 or 800-584-3758
- 24-Hour Domestic Violence Hotline (Everett) 425-252-2873
- Providence Sexual Assault Center (24-Hour) 425-252-4800

## Hate Crimes and Sexual Harassment

Edmonds Community College strives to maintain an environment that is free of hate crimes and sexual harassment. Hate crimes are defined as crimes, harassment or incidents of violence against persons characterized by bias against race, gender, religion, sexual orientation, ethnicity, national origin and/or disability. Sexual harassment includes but is not limited to unwelcome sexual advances, requests for sexual favors, verbal and written comments of a sexual nature, visual or physical contact of a sexual nature. Sexual harassment involves only unwelcome sexual conduct: the critical element is not the intent behind the sexual conduct, but the impact on the recipient.

Edmonds Community College has a moral and a legal obligation to take all complaints of sexual harassment and hate crimes seriously. The college is prepared to take preventive and corrective action. Individuals who engage in such misconduct are subject to appropriate disciplinary action, up to and including termination of employment and/or expulsion from the college. If a crime has been committed, the college will encourage the victim to report it to local police.

The college provides mandatory educational training designed to prevent and eliminate sexual harassment for all employees.

Complaints regarding sexual or racial harassment or discrimination based on race, ethnicity, gender, age, sexual orientation, marital status or veterans' status should be filed with the Vice President of Human Resources, the College Civil Rights Officer. This procedure does not replace or preclude an individual's timely complaint to an external agency such as the Office of Civil Rights, Equal Employment Opportunity Commission, or the Washington State Human Rights Commission.

## Sex Offender Registry & Access to Information

The *Campus Sex Crimes Prevention Act*, which went into effect October 28, 2002, mandates that:

- 1) Institutions of higher education inform the college community where to obtain information provided by state law enforcement agencies concerning registered sex offenders.
- 2) Registered sex offenders are required to notify the state of each institution of higher education at which he/she is an employee, volunteer, or student.

**Obtain information about sex offender residences online at:**

- King County: [http://www.metrokc.gov/sheriff/services/sex\\_offender\\_search/](http://www.metrokc.gov/sheriff/services/sex_offender_search/)
- Snohomish County: [http://www1.co.snohomish.wa.us/Departments/Sheriff/Services/Sex\\_Offender/](http://www1.co.snohomish.wa.us/Departments/Sheriff/Services/Sex_Offender/)
- Washington State: <http://ml.waspc.org>

These sites contain complete information on registered sex offender residences searchable by last name, city, zip code, and type of conviction. The sites define the three levels of sex offenders, give information for citizens and offenders, and provide maps of registered sex offender residences. The information is not intended to create alarm or panic. The intent is to inform citizens and enhance community safety and awareness. Citizen abuse of the information to threaten, intimidate, or harass registered sex offenders will not be tolerated.

Federal laws governing the privacy of educational records (*Family Education Rights and Privacy Act*, or FERPA) do NOT prevent campus security and other administrators from disclosing information about registered sex offenders who are enrolled at or employed by Edmonds Community College or are contractors working on campus.

## List of Campus Security Authorities (Officials with Significant Responsibility)

As specified in the *Clery Act*, those considered to be "Campus Security Authorities" are deans (or other senior student administrative personnel), coaches, advisers to student clubs and organizations, and other campus officials having "significant responsibility for student and campus activities." All must report annual campus crime statistics. As noted in the *Federal Register* below:

"For example, a dean of students who oversees student housing, a student center, or student extra-curricular activities, has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activity, except when serving as an advisor to a student group. A physician in a campus health center or a counselor in a counseling center whose only responsibility is to provide care to students are unlikely to have significant responsibility for student and campus activities." ("Rules and Regulations." *Federal Register*. Vol 64. No 210. (November 1999) p59063.)

Although we encourage the reporting of campus criminal activity directly to the Edmonds Community College Security Office, in some instances members of the campus community may choose to file a report with one of the Campus Security Authorities. College officials who learn about sexual assaults or other crimes will tell the victims that they can report these to Campus Security. Edmonds CC officials will help the victims if asked. Crime statistics are gathered monthly from Campus Security Authorities via fax, online and campus mail. Any crime report made to a Campus Security Authority can be immediately transmitted to the Security Office via fax machine (425-640-1162) or email (security24.7@edcc.edu). Campus Security Authorities include but are not limited to:

- Associate Director of Campus Security
- Vice President for Student Services
- Vice President of Human Resources
- Vice President of Instructional Services
- Director of ABE/ESL
- Athletic Director
- Director of the Center for Families
- Director of Developmental Education
- Director of Disabled Student Services
- Executive Director of Diversity Affairs
- ESL Department Head
- Manager of the Gymnasium
- Director of International Student Services

- President's Office
- Library
- Student Life
- Student Development Office
- Advisers to Students
- Student Government
- The Triton Review
- Clubs
- Running Start

## **The Individual's Responsibility**

Although Edmonds Community College works hard to ensure the safety of all individuals within its community, students and employees must take responsibility for their own safety and that of their belongings. Simple, common sense precautions are the most effective means of maintaining personal security. All individuals should strive to make themselves less vulnerable to crime.

For example, although the Edmonds CC campus is well-lit and may appear safe, all members and guests of the college community, walking across campus or to/from parking lots at night, whether male or female, may request an escort from security. Unnecessary valuables or extra cash should not be brought to campus. Be aware of your surroundings to prevent opportunistic crime.

All valuable personal property should be engraved with the owner's driver's license number (not Social Security number). Bicycles should be secured with a good lock. Cars should be locked and parked in well-lit areas with all valuable items locked in the trunk. Students and employees should notify Campus Security of any individual present in a building or on campus who appears to have no legitimate business there or who arouses suspicion in any way.

## **Notice of Availability of Annual Campus Crime Report (Your Right to Know)**

Each year all college employees receive an email providing the Web link to this report. Prospective students and employees are informed of the report and how to obtain it. The Web site for the report is posted in all college class schedules and listed periodically in the student newspaper. The report is always available in the Security Office (Woodway 214) and will be made available to the public upon request.

## **Policy for Reporting Monthly and Annual Crime Statistics**

This report was prepared to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The print version of the annual report is updated annually. The web version is updated semi-annually as needed.

The Lynnwood Police Department submits a monthly report to the Washington State Police's and the FBI's Incident Based Reporting Program (NIBRS). *Clery Act* mandated crime statistics for the most recent three-year period, including incidents reported to the state police, are listed below. These statistics also reflect incidents reported to Campus Security Authorities and the Lynnwood Police Department.

# Edmonds Community College Annual Crime Report 2009-2011

	Campus	Residential Facilities	Non Campus Property	Campus	Residential Facilities	Non Campus Property	Campus	Residential Facilities	Non Campus Property
<b>Reported Crimes</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>						
<b>Alcohol Law Arrests</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Alcohol Law Violations Referred for Disciplinary Action</b>	1	0	N/A	4	4	N/A	0	17	N/A
<b>Arson</b>	1	0	N/A	0	0	N/A	0	0	N/A
<b>Assault</b>									
<i>Aggravated</i>	3	1	N/A	2	0	N/A	0	0	N/A
<i>Simple</i>	9	0	N/A	0	0	N/A	5	1	N/A
<b>Burglary</b>	2	0	N/A	1	1	N/A	0	0	N/A
<b>Drug Law Arrests</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Drug Law Violations Referred for Disciplinary Action</b>	1	0	N/A	2	2	N/A	0	2	N/A
<b>Harassment</b>	0	0	N/A	15	0	N/A	6	0	N/A
<b>Illegal Weapons Possession Arrests</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Illegal Weapons Possession Violations Referred for Disciplinary Action</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Motor Vehicle Theft</b>	2	0	N/A	2	0	N/A	3	0	N/A
<b>Murder/Non-Negligent</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Negligent Manslaughter</b>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Robbery</b>	0	0	N/A	1	0	N/A	1	0	N/A
<b>Sex Offense</b>									
<i>Forcible</i>	0	0	N/A	0	0	N/A	0	0	N/A
<i>Non-Forcible</i>	0	0	N/A	0	0	N/A	0	0	N/A
<b>Theft</b>	73	0	N/A	46	0	N/A	42	2	N/A
<b>Trespassing</b>	2	2	N/A	4	0	N/A	4	5	N/A
<b>Vandalism</b>	6	0	N/A	6	0	N/A	4	0	N/A
<b>Other Activities</b>									
<i>Auto Accidents</i>	17	0	N/A	15	0	N/A	6	0	N/A
<i>Complaints</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<i>Informational Reports</i>	33	0	N/A	47	0	N/A	8	0	N/A
<i>Medical Responses</i>	28	0	N/A	37	0	N/A	32	0	N/A
<i>Bomb Threat</i>	N/A	N/A	N/A	0	0	N/A	0	0	N/A
<i>Disturbance/Dispute</i>	N/A	N/A	N/A	0	0	N/A	12	0	N/A
<i>Fraud</i>	N/A	N/A	N/A	0	0	N/A	0	0	N/A