

Residential Youth Counselors – On-Call

Everett, Arlington, and Monroe



Join our team! You could play an important role at *Cocoon House*.

We empower young people, families, and communities to break the cycle of homelessness through outreach, housing and prevention. Through our programs, we serve hundreds of youth and their families throughout Snohomish County. To learn more, please visit our website at <http://www.cocoonhouse.org>

We're looking for **On-Call Residential Youth Counselors** to work at all **four of our shelters in Everett, Arlington, and Monroe**.

Here is the **Job Purpose and Additional Details:**

Provide a safe and supportive environment for teens in care, promoting positive interaction, providing life skills, social skills and enrichment activities. Provide information, referrals and support to community on phone.

Pay: Starting at \$15 per hour, depending upon the shift

Shifts: Mainly overnight (12am to 8am), and swing (4pm to 12am), with some occasional day shifts (8am to 4pm)

Benefits: Ineligible for benefits

Reports to: Housing Program Manager

Job requirements:

- In partnership with case managers, support youth case plans and interact with youth according to their plans.
- Intake and exit youth while you are on shift. Complete required data. Orient new youth to program.
- Communicate directly with other providers to assure youth are following through with their commitments.
- Communicate with other staff regarding assigned youth's case plan. Maintain appropriate logs and forms with updated information.
- Supervision of youth in care. Ensure safety. Interact with teens in care and oversee they are following policies and guidelines/rules of program. Hold youth accountable. Assign appropriate consequences in conjunction with other staff. Provide feedback to youth and other staff regarding behavior.
- Oversee youth's health by arranging appropriate appointments, filling prescriptions, and dispensing medication.
- Assist youth with household tasks. Demonstrate tasks as learning tool.
- Provide youth with appropriate information and directions for off-site services.
- Follow licensing policies and procedures. Assure cleanliness of facility.
- Follow mandated reporter requirements by documenting incidents and calling CPS within 2 hours.
- Respond to community calls and drop-ins, providing information, referrals and directions.
- Attend case management meetings, all staff meetings and trainings as required.
- Role model positive guidance techniques for parenting teens.
- Participate in LINK (Enrichment Activities) programming and planning with other RYC Staff.

Qualifications include:

- Experience with at risk youth or enrolled in a human services program Ability to diffuse escalated youth.
- Ability to record and document information on forms as required for case planning and CPS reporting.
- Familiarity with local services and how to access them. Ability to assess situations and gather pertinent information.
- Ability to assess dangerous situations and access emergency services.
- Ability to relate with youth and staff.
- Ability to maintain boundaries with youth.
- Ability to assess and prioritize youths needs developmentally.
- Be able to assess emergency situations and get proper support.
- Acceptance of a variety of lifestyles, behaviors, and cultural and spiritual practices.
- Commitment to Agency's mission and positive youth development model.
- Cocoon House North staff: Knowledge of infant/child development and positive parenting techniques

Within 30 days:

- Must:
 - Be cleared by DSHS background check.
 - Be over 21 years of age.
 - Provide evidence of a food handler's permit, TB test, HIV certifications, and CPR and First Aid training.

Working Conditions:

- Because our facilities are staffed 24 hours per day, some Residential Youth Counselors may be required to work nights and/or weekends, dependent on program shifts and Agency needs.
- Staff may work with challenging clients, and must demonstrate the ability to de-escalate youth and situations.

Physical Requirements:

- Both orally and in writing, communicate effectively with youth, staff, other programs, vendors and the public.
- Be able to hear voices and alarms.
- Possess close vision, far vision, side vision, depth perception, and visual ability to read a variety of materials.
- Have dexterity of hands and fingers to reach, handle and operate telephone, computer keyboard, and record information in appropriate youth files and logs.

Note: Cocoon House will provide reasonable accommodation to qualified persons with disabilities if requested.

More about Cocoon House:

Cocoon House is strongly committed to removing barriers, and to supporting inclusion and diversity in all of its forms. We strive to create a safe and open atmosphere for youth, families, staff, board members, community partners and funders. We learn from the diverse individuals we work with, and embrace their unique attributes to ensure we fulfill our agency mission and core values.

We are an equal opportunity employer. We seek to provide equal opportunity for all persons without regard to race, age, color, religion, gender, gender expression, marital status, sexual orientation, military status, national origin, or any other characteristic protected under the law.

People of color and members of the LGBTQI community are strongly encouraged to apply. We are dedicated to the goal of building a culturally diverse and pluralistic workforce, committed to working in a multicultural environment and we strongly encourage applications from veterans, and marginalized populations; including people of color, women and those in the LGBTQ community. We encourage those with personal experience with homelessness to apply.

How to apply: If you're interested in this position, please email a resume and cover letter in Word or PDF format, along with your personal email address, to chris.eck@cocoonhouse.org. Phone calls not accepted, and only those candidates being considered will be contacted.

Check out all of our employment opportunities at: <http://www.cocoonhouse.org/employment>