

## Virtual FEBRUARY 2021 Workshops - Everett & Lynnwood

A proud partner of the AmericanJobCenter network

| MONDAY   | TUESDAY  | WEDNESDAY   |        | THURSDAY   |              | FRIDAY                            |   |
|--|--|---|--------|--|--------------|-----------------------------------|---|
| - 1 -  | - 2 -<br>9am-12pm Resumes & Cover S<br>Letter        | - 3 -<br>9am-12pm Interviewing<br>Techniques  | S      | - 4 -<br>9am-11:30 Express Your<br>Worth             | 0            | - 5 -                             |   |
| 1pm-2 WIOA Orientation** 0   | 1pm-4 Skills & Abilities S                           | 11am-12pm Youth & Young<br>Adult Orientation**  | Y      | 11am-12pm Job Search**                               | Y            |                                   |   |
| 1pm-4 Interviewing S<br>Techniques   |  | <ul> <li>1pm-4 Resumes &amp; Cover<br/>Letter</li> <li>1:30pm-4 Job Search,<br/>LinkedIn and You</li> </ul> | s<br>o | 1pm-4 Perfecting Applications                        | S            | 1pm-4 Job Search<br>Strategies    | S |
| - 8 -  | - 9 -  | - 10 -  |        | - 11 -   |              | - 12 -                            |   |
| 10am-11:30 Ticket to Work** O  | 9am-12pm Resumes & Cover S<br>Letter                 | Adult Orientation**   | Y      | 11am-12pm Soft Skills**                              | Y            |                                   |   |
| 1pm-2 WIOA Orientation**O1pm-4 InterviewingS   | 1pm-4 Skills & AbilitiesS1:30pm-3:30 UnemploymentO   | 1pm-4 Resumes & Cover   | S      | NEW: 1pm-3 Riding the Waves<br>of Career Change      | 0            | 1pm-4 Job Search<br>Strategies    | S |
| Techniques   | Benefits & Training                                  | 1:30pm-4:30 Mock Interview<br>Lab   | 0      | 1pm-4 Perfecting Applications                        | S            |                                   |   |
| - 15 -   | - 16 -<br>9am-12pm Skills & Abilities S              |   | ο      | - 18 -   |              | - 19 -                            |   |
| CENTER CLOSED  | 1pm-2 WIOA Orientation**                             | Your Worth<br>9am-12pm Interviewing<br>Techniques   | S      | 11am-12pm Financial**                                | Y            |                                   |   |
| In Observance of<br>President's Day  | 1pm-4 Interviewing S<br>Techniques                   | •   | Y      | 12pm-1:30 Square One: I Want<br>to Work for Myself** | 0            | 1pm-4 Job Search<br>Strategies    | S |
|  |  | 1pm-4 Resumes & Cover S<br>Letter   |        | 1pm-4 Perfecting Applications                        | S            |                                   |   |
| - 22 - <b>10am-11:30</b> Ticket to Work** O  | - 23 -<br>9am-12pm Resumes & Cover S                 |   | s      | - 25 -   |              | - 26 -                            |   |
| 1pm-2 WIOA Orientation** O   | Letter <b>1pm-3</b> Unemployment Benefits & Training | Tam-rzpm routra roung   | Y      | 11am-12pm Interview**                                | Y            |                                   | • |
| 1pm-4 Interviewing S<br>Techniques   | 1pm-4 Skills & Abilities   S                         | •   | S      | <b>1pm-4</b> Perfecting Applications                 | S            | 1pm-4 Job Search<br>Strategies    | S |
| reciniques   |  | Letter<br><b>1:30pm-4</b> Job Search,<br>LinkedIn and You   | 0      |  |              | 1:30pm-4:30 Mock Interview<br>Lab | 0 |
| <b>Key Information:</b><br><b>S</b> = Statewide / Sign-up Required<br><b>O</b> = Online / Sign-up Required | Please create a                                      | nd activate your WorkSourceWA   | profi  | ile prior to attending a workshop                    | ): <u>wv</u> | ww.worksourcewa.com               |   |
|  |  |   |        |  |              |                                   |   |

## WorkSource Everett 425-458-2711 / WorkSource Lynnwood 425-412-6867

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